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# Personnel Bulletin

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## **2014 PROMOTIONAL EXAMINATION FOR THE RANKS OF MASTER FIRE FIGHTER/RESCUER AND FIRE/RESCUE LIEUTENANT**

Requisition No. IRC14809

June 11, 2014

This Promotional Bulletin is being distributed to outline the source material that the multiple choice exam will be drawn from for the ranks of Master Firefighter/Rescuer and Fire/Rescue Lieutenant.

Please note an addendum to this bulletin will be issued outlining the requirements for promotion and the examination procedure for the ranks of Master Firefighter/Rescuer and Fire/Rescue Lieutenant.

**Source List:** Questions for the multiple choice exam will be drawn from the source materials identified and listed below.

1. Agreement between Montgomery County Career Fire Fighters Association, International Association of Fire Fighters Local 1664, AFL-CIO and Montgomery County Government, Montgomery County, Maryland, for the years July 1, 2013 – June 30, 2016.
  - Articles 2, 5-12, 14-16, 18-20, 22, 24, 26, 28-30, 38, 46-47, 49, 54
  - Article 59 (**Lieutenant Only**)
2. Strategic and Tactical Considerations on the Fireground, James Smith, 2012. Third Edition, Pearson Inc., Brady Fire Series.
  - Chapter 11 – After the Incident (**Lieutenant Only**)
3. Maryland Medical Protocols for Emergency Service Providers: Effective date July 1, 2014. Maryland Institute for Emergency Medical Services System; [www.miemss.org](http://www.miemss.org)
  - Section I – General Information (*not* “B” or “C”)
  - Section II – General Patient Care
  - Section III – Treatment Protocols (BLS only)
  - Section IV – Appendices
    - i. Appendix D – Normal Vital Signs & APGAR Chart
    - ii. Appendix H – Procedures: #27 - Multiple Casualty Incident/Unusual Event (**Lieutenant Only**)
    - iii. Appendix I – BLS Pharmacology
  - Section V – Jurisdictional Optional Procedures
    - i. P1 – Intranasal Naloxone
    - ii. Q4 – BLS Glucometer
    - iii. Q5 – High Performance CPR

#### 4. DFRS Policies and Procedures

- 502 – Code of Conduct
- 503 – Disciplinary Action Procedures
- 508 – Leave
- 508.2 – Sick Leave
- 510 – Outside Employment
- 514 – AWOL
- 808 – Safe Emergency Vehicle Operation

#### 5. MCFRS/FRC Policies and Procedures

- 22-00AM – Code of Ethics
- 24-06AMII – METRO Incident SOPs
- 24-07AMII – SOP for Safe Structural Firefighter Operations

#### 6. Fire Chief's General Orders

- 14-01: PEPCO Electrical Emergency Classifications
- 14-05: High Performance CPR
- 14-06: Rope Rescue Systems on Aerial Apparatus
- 14-08: EMS Task Force
- 14-10: Station, Apparatus & Equipment Security
- 14-11: Respiratory Protection/Cancer Prevention
  
- 13-12: Accountability of Events While Transferred to Out-of-County Stations  
**(Lieutenant Only)**
- 13-13: Rescind Sec. 4.X Basement Section, Policy #24-07AMII, SOP for SSFF
- 13-17: Excited Delirium
  
- 12-01: Winter Driving and Use of Vehicle Snow Chains
- 12-05: MC Time Roles and Responsibilities **(Lieutenant Only)**
- 12-06: Radio Failure Procedures
- 12-11: Tanker Dispatch to Adaptive Responses in Non-Hydranted Areas
- 12-12: MDC, ePCR & Portable Radio Security
- 12-13: Actions on Events Dispatched as *Unknown Rescue* or *Unknown Emergency*
  
- 11-03: Rapid Intervention Company – Amendment to the SOP for SSFF
- 11-04: All Hazards MAYDAY Procedure
- 11-05: Portable Radio Use While Engaging in Firefighting Operations
  
- 10-15: Guidelines for use of All-Wheel Drive Pumpers, Brush Trucks and ATVs
  
- 09-02: Traffic Safety Vest
- 09-11: Third Rail Voltage Testers
- 09-20: Dispatch Changes – Polling Units for Events

#### 7. Emergency Response Guidebook, 2012 Edition

- White Pages: 1, 2, and 356-382

8. Aerial Apparatus Driver/Operator Handbook, 2<sup>nd</sup> Edition, IFSTA
  - Chapters 2, 6 and 10 (not including 307-315; 332-335)
9. Fire Officer's Handbook of Tactics, John Norman. 3<sup>rd</sup> Edition, 2005. PennWell Books
  - Chapters 2-13, 17, 18 & 20
10. Emergency Vehicle Driver/Operator, Driver Certification & Training Program (PSTA Driver's Training Program - ENGINE)
  - Training Supplement – Engine: Modules 1-4 and 6-13
11. Montgomery County Code, Chapter 22
  - 22-81
  - 22-82
  - 22-83
  - 22-84
12. Articles/Videos/PowerPoint Presentations
  - Article: "Interrupting the Flow Path". UL – New Science article  
<http://newscience.ul.com/articles/interrupting-the-flow-path>
  - Article: "Innovating Fire Attack Tactics"; UL – New Science article  
<http://newscience.ul.com/articles/innovating-fire-attack-tactics>
  - Article: "Maryland Updates Smoke Alarm Law", August 8, 2013 :  
[http://www.montgomerycountymd.gov/MCFRS/Resources/Files/misc/Smoke\\_Alarm\\_Law\\_101.pdf](http://www.montgomerycountymd.gov/MCFRS/Resources/Files/misc/Smoke_Alarm_Law_101.pdf)
  - Video: "Fire Chief Steve Lohr Inaugural Video Message, April 2014".  
<http://youtu.be/VcSSkqZbcxs>
  - Video in 3 parts: "Understanding the Modern Fire Environment: Flow Paths, Fuels & Tactics, Parts 1, 2 & 3": ATF & Adam St. John
    - Part 1: <http://youtu.be/82OJqcftNVg>
    - Part 2: <http://youtu.be/ISJuQfcj62A>
    - Part 3: <http://youtu.be/fljOGCAZfqk>
  - "Driver's Guide to METRO" , [http://www6.montgomerycountymd.gov/content/frs-ql/psta/stp/metro\\_guide\\_powerpoint.pdf](http://www6.montgomerycountymd.gov/content/frs-ql/psta/stp/metro_guide_powerpoint.pdf)
  - PPT Presentation: "Doughnut Construction",  
[http://www6.montgomerycountymd.gov/content/frs-ql/psta/stp/doughnut\\_construction.pdf](http://www6.montgomerycountymd.gov/content/frs-ql/psta/stp/doughnut_construction.pdf)
  - "What Research Tells Us about the Modern Fireground".  
<http://www.firefighternation.com/article/strategy-and-tactics/what-research-tells-us-about-modern-fireground>

**Copies of the reference sources will be maintained at the following locations:**

1. The Montgomery County Career Fire Fighters Association, Inc., Local 1664, 932 Hungerford Drive, Suite 33A, Rockville, Maryland (301-762-6611).
2. The Public Service Training Academy, 9710 Great Seneca Highway, Rockville, Maryland (240-773-8200).

3. Division of Administrative Services, Public Safety Headquarters  
100 Edison Park Dr., Gaithersburg, Maryland (240-777-2484).

Additional locations for reference materials are to be determined by the Union & Fire/Rescue Service.