
Montgomery College

MISSION STATEMENT

Montgomery Community College provides postsecondary educational programs from campuses located in Takoma Park/Silver Spring, Rockville, and Germantown. It serves four broad groups of students:

- Those who want the first two years of a university education, either for an associate's degree or preparatory to another program;
- Those who want to prepare for a career not requiring a bachelor's degree;
- Highly capable high school juniors and seniors who participate in special programs; and
- Adults who want to continue their education, either to improve job skills or for personal enrichment.

BUDGET OVERVIEW

The total recommended FY14 Operating Budget for Montgomery College is \$279.5 million, an increase of \$11.6 million or 4.2 percent from the FY13 approved budget of \$267.9 million. The County Executive recommendation funds 99% of the College's tax supported request and provides an affordable and sustainable level of support.

Related Current Fund revenues (excluding the County contribution) are \$120.6 million, which represents an increase of \$2.0 million or 1.7 percent over the approved FY13 budget.

In addition to the total recommended Operating Budget for the College, the agency's Capital Improvement Program (CIP) requires current revenue funding. Approximately \$13.4 million in FY14 current revenues is recommended in the amended FY13-18 CIP.

Montgomery College's budget request is not detailed in this document. The College budget request may be obtained by contacting the Office of Budget and Management Studies, Montgomery College, 900 Hungerford Drive, Room 345, Rockville, Maryland 20850, phone 240.567.7290, or may be found on the College's web site at www.montgomerycollege.edu/Departments/budget.

State law requires the Board of Trustees and the President to prepare and submit operating and capital budgets to the County Council. The operating budget request is normally submitted to the Council and County Executive in January each year. After final action by the Council in May, the Board adopts the approved budget in June. The College's approved budget is included in the Council Approved FY14 Operating and Capital Budgets and is prepared by the Office of Management and Budget in July.

The College prepared an FY14 budget requesting additional tax supported county funds of \$5.9 million, an increase of 6.2 percent from the approved FY13 budget. The College's request includes a salary increase of 5.75 percent for its employees (2.25 percent general wage adjustment and 3.5 percent merit increase) and assumes no tuition increase for students.

Spending Affordability Guidelines

In February 2013, the Council approved FY14 Spending Affordability Guidelines (SAG) of \$138.8 million (net of tuition) for the tax supported funds of Montgomery College. The Board of Trustees has requested \$144.7 million, which is \$5.9 million or 4.2 percent above the guideline.

Enrollment

Enrollment is projected by the College to increase in FY14 to its highest level ever. Since FY97, enrollment has increased each year and is estimated by the College for FY14 at 18,487 full-time equivalent (FTE) students in credit programs. An FTE student for one year is calculated as the total number of credit hours divided by 30. The College projects a 1.1 percent increase in FY14 in FTE student enrollment, compared to its FY13 estimate, and expects average annual enrollment to remain relatively flat from FY14 to FY18. The College's projections assume approval of the proposed renovation and construction schedule in the Capital Improvements Program.

Tuition

For FY14, the College request is based on no increase to tuition fees. The consolidated fee for all students would remain at 20 percent.

Tuition and other student fees represent approximately 38 percent of the revenue proposed by the College to fund the FY14 budget.

State Funding

The total amount of State funding assumed in the Executive's Recommended FY14 budget is estimated to be \$37.8 million. It is comprised of \$31.7 million allocated to the Current Fund and \$6.1 million to the Workforce and Development Fund. The College allocates formula funds to the Current Fund and Continuing Education Fund based on the proportionate share of FTE students for most University System of Maryland institutions.

Tax Supported Funds

The County Executive recommends a total appropriation of \$228 million in the three tax supported funds (Current, Emergency Plant Maintenance and Repair, and Tax Supported Grants). This amount is an increase of \$9.2 million or 4.2 percent more than the \$218.8 million approved in FY13.

Current Fund

In the Current Fund, the County Executive is recommending an appropriation of \$227.2 million, an increase of \$9.2 million or 4.2 percent over the \$218.0 million approved in FY13. This recommendation is based on the College's estimated tuition and fees, which includes no increase in tuition rates noted above. The Executive's recommendation increases local funding to the College by \$3.7 million, or 3.8 percent.

Emergency Plant Maintenance and Repair Fund

The Emergency Plant Maintenance and Repair Fund provides for unanticipated expenditures to make emergency repairs not funded elsewhere in the budget. The County Executive recommends the Board's request, an appropriation of \$350,000, stay the same level as the FY13 approved budget.

Tax Supported Grant Fund

The Tax-Supported Grant Fund provides for community needs not met elsewhere. The County Executive recommends the Board's request, an appropriation of \$400,000, to support the College's adult literacy programs.

Other Funds

Cable Television

The County Executive recommends an appropriation of \$1.4 million for the Cable Television Fund, which provides for production and operation of the College's higher education channel on the County's cable system. The requested amount would provide instructional programs and public service offerings by the College to the community. Additional detail on the College's Cable budget can be found in the Cable Communications Plan in section 63-1.

Special Funds

The College's Workforce Development and Continuing Education Fund is supported by a combination of student tuition and fees and State reimbursements, which are based on the FTE student enrollment in the academic year that occurred two years prior to the current year. The County Executive recognizes the importance of higher education to the economic development of Montgomery County and recommends the Board's request, an appropriation of \$17.4 million for this Fund, a \$2.9 million increase over the amount approved in FY13.

The Auxiliary Enterprises Fund includes the Bookstore, the Child Care Center, and Food Services, and is supported by revenue earned from these activities. The College requests and the County Executive recommends an appropriation of \$5.8 million for this fund, a decrease of 9.2 percent from the amount approved in FY13.

The Grants and Contracts Fund includes grants and contracts received by the College from all sources. The College requests and the County Executive recommends an appropriation of \$20.2 million for this fund.

LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

- ❖ **Children Prepared to Live and Learn**
- ❖ **Strong and Vibrant Economy**
- ❖ **Vital Living for All of Our Residents**

PROGRAM CONTACTS

Contact Cathy Jones of the Montgomery College at 240.567.5280 or Jennifer Bryant of the Office of Management and Budget at 240.777.2761 for more information regarding this agency's operating budget.

BUDGET SUMMARY

	Actual FY12	Budget FY13	Estimated FY13	Recommended FY14	% Chg Bud/Rec
CURRENT FUND MC					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Current Fund MC Personnel Costs	0	0	0	0	—
Operating Expenses	211,328,603	218,036,599	212,601,296	227,227,695	4.2%
Capital Outlay	0	0	0	0	—
Current Fund MC Expenditures	211,328,603	218,036,599	212,601,296	227,227,695	4.2%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	1,711.10	1,711.10	1,711.10	1,711.10	—
REVENUES					
Current Fund: Interest	74,452	90,000	90,000	55,000	-38.9%
Current Fund: Other Revenue	1,427,239	800,000	800,494	1,135,000	41.9%
Current Fund: Performing Arts Center	65,267	110,000	90,000	135,000	22.7%
Fed. State & Priv. Gifts & Grants	337,709	300,000	260,000	325,000	8.3%
Other Student Fees: Current Fund	1,627,426	1,600,435	1,575,000	1,697,759	6.1%
State Aid	29,788,628	30,209,281	30,268,787	31,688,491	4.9%
Tuition and Fees: Current Fund	82,011,180	85,462,717	83,977,799	85,555,492	0.1%
Current Fund MC Revenues	115,331,901	118,572,433	117,062,080	120,591,742	1.7%
EMERGENCY REPAIR FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Emergency Repair Fund Personnel Costs	0	0	0	0	—
Operating Expenses	50,915	350,000	250,000	350,000	—
Capital Outlay	0	0	0	0	—
Emergency Repair Fund Expenditures	50,915	350,000	250,000	350,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
EPMRF: Investment Income Non-Pooled	157	0	0	0	—
Emergency Repair Fund Revenues	157	0	0	0	—
GRANT FUND MC					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Grant Fund MC Personnel Costs	0	0	0	0	—
Operating Expenses	10,179,214	20,163,000	11,851,888	20,163,000	—
Capital Outlay	0	0	0	0	—
Grant Fund MC Expenditures	10,179,214	20,163,000	11,851,888	20,163,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Federal/State/Private Grants	10,179,214	20,163,000	11,851,888	20,163,000	—
Grant Fund MC Revenues	10,179,214	20,163,000	11,851,888	20,163,000	—
AUXILIARY FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—

	Actual FY12	Budget FY13	Estimated FY13	Recommended FY14	% Chg Bud/Rec
Employee Benefits	0	0	0	0	—
Auxiliary Fund Personnel Costs	0	0	0	0	—
Operating Expenses	4,530,876	6,359,564	4,756,523	5,771,815	-9.2%
Capital Outlay	0	0	0	0	—
Auxiliary Fund Expenditures	4,530,876	6,359,564	4,756,523	5,771,815	-9.2%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	50.00	50.00	50.00	50.00	—
REVENUES					
Auxiliary Fund: Interest Income	7,346	12,000	7,214	10,000	-16.7%
Other Revenues: Miscellaneous	1,071,588	1,454,727	1,110,761	1,321,715	-9.1%
Other Revenues: Performing Arts Center	345,119	400,000	304,270	350,000	-12.5%
Sales	2,998,105	4,369,819	3,022,271	3,703,900	-15.2%
Auxiliary Fund Revenues	4,422,158	6,236,546	4,444,516	5,385,615	-13.6%
WORKFORCE DEVELOPMENT & CONTINUING ED					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Workforce Development & Continuing Ed Personnel Costs	0	0	0	0	—
Operating Expenses	13,443,759	16,136,500	14,231,000	17,411,500	7.9%
Capital Outlay	0	0	0	0	—
Workforce Development & Continuing Ed Expenditures	13,443,759	16,136,500	14,231,000	17,411,500	7.9%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	84.00	85.00	85.00	85.00	—
REVENUES					
Other Revenues: Interest	0	15,000	15,000	30,000	100.0%
Other Revenues; Miscellaneous	30,950	350,000	300,000	380,000	8.6%
State Aid	5,193,844	5,718,501	5,729,766	6,147,053	7.5%
Tuition and Fees: Continuing Education	6,954,286	8,485,000	6,735,000	9,450,000	11.4%
Workforce Development & Continuing Ed Revenues	12,179,080	14,568,501	12,779,766	16,007,053	9.9%
CABLE TELEVISION FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Cable Television Fund Personnel Costs	0	0	0	0	—
Operating Expenses	1,182,004	1,244,850	1,235,000	1,380,800	10.9%
Capital Outlay	0	0	0	0	—
Cable Television Fund Expenditures	1,182,004	1,244,850	1,235,000	1,380,800	10.9%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	11.00	10.00	10.00	10.00	—
REVENUES					
Cable: Other Revenue	153	0	0	0	—
Cable Television Fund Revenues	153	0	0	0	—
ENDOWMENT FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Endowment Fund Personnel Costs	0	0	0	0	—
Operating Expenses	0	263,000	0	263,000	—
Capital Outlay	0	0	0	0	—
Endowment Fund Expenditures	0	263,000	0	263,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Interest	1,536	1,000	1,400	1,000	—
Endowment Fund Revenues	1,536	1,000	1,400	1,000	—

	Actual FY12	Budget FY13	Estimated FY13	Recommended FY14	% Chg Bud/Rec
MAJOR FACILITIES RESERVE FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Major Facilities Reserve Fund Personnel Costs	0	0	0	0	—
Operating Expenses	2,349,756	2,400,000	2,349,156	3,500,000	45.8%
Capital Outlay	0	0	0	0	—
Major Facilities Reserve Fund Expenditures	2,349,756	2,400,000	2,349,156	3,500,000	45.8%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Interest Income	21,447	20,000	16,000	15,000	-25.0%
Student Fees	3,166,247	3,300,000	3,271,458	3,300,000	—
Major Facilities Reserve Fund Revenues	3,187,694	3,320,000	3,287,458	3,315,000	-0.2%
MC GRANTS TAX SUPPORTED FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
MC Grants Tax Supported Fund Personnel Costs	0	0	0	0	—
Operating Expenses	400,000	400,000	400,000	400,000	—
Capital Outlay	0	0	0	0	—
MC Grants Tax Supported Fund Expenditures	400,000	400,000	400,000	400,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
TRANSPORTATION FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Transportation Fund Personnel Costs	0	0	0	0	—
Operating Expenses	2,184,365	2,500,000	2,140,644	3,000,000	20.0%
Capital Outlay	0	0	0	0	—
Transportation Fund Expenditures	2,184,365	2,500,000	2,140,644	3,000,000	20.0%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	1.00	1.00	1.00	1.00	—
REVENUES					
Miscellaneous Other	370,527	250,000	257,595	250,000	—
Student Fees	2,472,410	2,500,000	2,425,000	2,500,000	—
Transportation Fund Revenues	2,842,937	2,750,000	2,682,595	2,750,000	—
DEPARTMENT TOTALS					
Total Expenditures	245,649,492	267,853,513	249,815,507	279,467,810	4.3%
Total Full-Time Positions	0	0	0	0	—
Total Part-Time Positions	0	0	0	0	—
Total FTEs	1,857.10	1,857.10	1,857.10	1,857.10	—
Total Revenues	148,144,830	165,611,480	152,109,703	168,213,410	1.6%

PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

The Maryland Higher Education Commission (MHEC) requires an annual report ("Performance Accountability Report" [PAR]) from the state's community colleges that updates institutional progress on several broad goals that are part of the State Plan for Postsecondary Education. Those goals are accompanied by 35 Indicators on which community colleges set targets ("benchmarks") for the end of the five-year cycle, which will be the report issued in July, 2016 and will reflect data through FY 2015 or Fall 2015, as appropriate. A selection of some of those Indicators is provided here as Performance Measures for Montgomery College.

Accessibility and Affordability

	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>Target FY 2015</u>
Annual unduplicated headcount						
Credit Students	33,520	34,248	35,604	37,510	37,391	41,636
Non-credit Students	27,544	26,035	25,636	24,881	23,624	25,435
	<u>Fall 2007</u>	<u>Fall 2008</u>	<u>Fall 2009</u>	<u>Fall 2010</u>	<u>Fall 2011</u>	<u>Target - Fall 2015</u>
MC Share of Montgomery County Residents in MD Colleges	48.7%	42.9%	49.4%	49.2%	45.1%	52.0%
	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>Target FY 2015</u>
Enrollment in online courses	8,461	8,997	9,989	11,384	17,168	15,234
	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>Target FY 2015</u>
MC Tuition & Fees as pct. of MD public four-year colleges	55.3%	55.9%	58.7%	56.7%	56.0%	57.0%

Quality and Effectiveness

	<u>Grads of 2000</u>	<u>Grads of 2002</u>	<u>Grads of 2005</u>	<u>Grads of 2008</u>	<u>Grads of 2011</u>	<u>Grads of 2014</u>
Graduate satisfaction with educational goal achievement	99.0%	97.0%	93.0%	98.0%	n/a	92.0%
Graduate satisfaction with preparation for transfer	79.0%	88.0%	91.0%	77.4%	n/a	90.0%
	<u>Spring 2003</u>	<u>Spring 2005</u>	<u>Spring 2007</u>	<u>Spring 2009</u>	<u>Spring 2011</u>	<u>Spring 2015</u>
Non-returning students' goal attainment	79.0%	82.0%	74.0%	81.0%	79.0%	82.0%

Diversity

	<u>Fall 2007</u>	<u>Fall 2008</u>	<u>Fall 2009</u>	<u>Fall 2010</u>	<u>Fall 2011</u>	<u>Fall 2015</u>
Minority student enrollment						
MC minority percent	53.1%	56.4%	60.3%	64.2%	68.0%	68.0%
Minority pct. of county adults	43.5%	43.9%	45.6%	48.3%	34.8%	
Minority percent of FT faculty	27.5%	28.6%	28.2%	29.5%	29.4%	32.0%
Minority percent of admin/prof. staff	37.6%	38.0%	37.2%	38.4%	40.1%	42.0%

PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

Economic Growth and Workforce Development

	<u>Grads of 2000</u>	<u>Grads of 2002</u>	<u>Grads of 2005</u>	<u>Grads of 2008</u>	<u>Grads of 2011</u>	<u>Grads of 2014</u>
Graduate satisfaction with job preparation	76.0%	79.0%	89.0%	83.0%	n/a	85.0%
Licensure exam pass rates	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2015</u>
Radiologic Technology	100.0%	100.0%	95.0%	94.0%	94.0%	90.0%
Nursing	93.3%	89.1%	91.3%	95.2%	84.8%	90.0%
Physical Therapy Asst.	77.0%	100.0%	64.0%	83.0%	93.0%	80.0%
Contract Training Courses						
Annual unduplicated headcount	4,034	3,792	2,392	1,864	2,681	3,500
Annual enrollment in courses	6,329	5,907	4,993	4,202	3,861	6,000

Community Outreach and Impact

	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2015</u>
Noncredit community service and lifelong learning						
Annual unduplicated headcount	14,909	13,282	11,113	9,508	11,903	12,000
Annual enrollment in courses	21,616	20,918	16,287	18,889	17,756	19,000
Noncredit basic skills and literacy						
Annual unduplicated headcount	6,450	6,449	6,252	6,619	6,634	6,400
Annual enrollment in courses	10,628	11,251	11,022	11,910	12,521	11,000

Effective Use of Public Funding

	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2015</u>
Expenditures on Instruction as a percent of total expenditures	40.4%	40.7%	41.2%	40.9%	41.4%	41.0%
Expenditures on Instruction + Academic Support as percent of total	50.9%	50.8%	51.8%	53.3%	53.7%	54.0%