



DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

Marc Elrich
County Executive

Scott Bruton
Director

MEMORANDUM

TO: Tom Howley
Code Enforcement

FROM: Clifton Bouma
Licensing and Registration Unit

DATE: September 4, 2025

SUBJECT: 7709 Oldchester Rd, Bethesda, MD 20817 - # 157919
Proposed Class 3 Accessory Dwelling Unit Application

The Licensing and Registration Unit accepted a Class 3 Accessory Dwelling Unit application for the above-referenced property on September 4, 2025. The homeowner is Flavia Favali.

Please conduct a preliminary and final inspection of the ADU and advise the Licensing Unit when the report is completed for review.

The ADU will be new and detached. It is not within a mile of any public transit stations, so additional off-street parking is required. There is not a current special exception for an ADU on this property.

Find enclosed a copy of the application, stamped drawing with dimensions of the accessory dwelling unit and driveway.

If you have any questions, please contact me at 240-777-3617 or at Clifton.Bouma@montgomerycountymd.gov.

Thank you.

Division of Finance and Administration

Asset Management Grants Administration Licensing and Registration Management Services

1401 Rockville Pike, 4th Floor • Rockville, Maryland 20852 • 240-777-0311 • 240-777-3699 FAX • www.montgomerycountymd.gov/dhca



MONTGOMERY COUNTY, MARYLAND
DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
LICENSING AND REGISTRATION UNIT

CLASS 3
Accessory Dwelling Unit Rental License Application

Official Use Only:
License No. 157919

Received Date 9/4/25

Evidence of OPR DL, Tax, Pay, Tax

Apt/Driveway Sketch ✓

Residential Zone R-90

Meets requirements: ☒ Y ☐ N

(Please Read All Instructions on Back Prior to Submitting Application)

Fees Required at Application Submission:

Application Fee: \$260.00

Annual License Fee (7/1 - 6/30): \$122.00

Sign Fee: \$230.00

Total: \$612.00

Mail Application with Payments to:
DHCA/Licensing and Registration Unit
1401 Rockville Pike, 4th Floor
Rockville, Maryland 20852

Checks Payable to: Montgomery County, MD

PART A ACCESSORY DWELLING UNIT (ADU):

Address: 7709 Oldchester RD Bethesda 20817
Street Address City Zip

Is ADU under construction or will be? ☒ Y ☐ N

*See #1 (a) iii on back

Start Date of Rental: / /

Number of Occupants: 1

Obtained Building Permit? Y / N

*See #1 (a) iii on back

Number of Kitchens: 2

(This includes main house kitchen)

ADU Detached? ☒ Y ☐ N

Myself, FLAVIA FAVALI
(18 years of age or older)

Location of ADU on property: Back yard - Detached

Lot Acreage: 10,500 sq ft

Location of Entrance Door to ADU: Front of ADU Back of main house

Square footage of driveway: 112 ft x 11.5w

Change to Original Floor Plan? Y ☒ N
(If Yes, explain on separate paper)

Sq. ft. of principal dwelling: 2712

Sq. ft. of ADU: 1023

Date of Purchase: 1/1/12 (If within 6 months, include HUD-1/Closing form)

Year ADU Built: 2025

*See #7 on back

Is ADU approved by Homeowners Association? Yes / No ☒ N/A

*See #8 on back

Is there an active special exception (SE) for your ADU? Y ☒ N If so, SE #: _____ I want SE revoked: Yes / No

PART B OWNER INFORMATION:

*See 1 (b) on back

First Owner's Name

Second Owner's Name

7709 Oldchester RD Bethesda
Full Street Address/State/Zip

Full Street Address/State/Zip

301 277 42730 202 494 2940 c
Primary Phone Cellular Phone

Primary Phone Cellular Phone

flavia.4222@gmail.com
Email Address

Email Address

I affirm under penalty of perjury that the above information is true to the best of my knowledge and belief. I also understand that if there are any changes in property ownership, owner address, or agent/contact information that I must notify Montgomery County Department of Housing and Community Affairs (DHCA), Licensing & Registration within 30 days of the change.

Owner's Signature

Date

Second Owner's Signature

Date