

KENWOOD PLACE CONDOMINIUM

DISCLOSURE STATEMENT REGARDING PAYMENTS RECEIVED BY FORMER PRESIDENT MARY DOLBASHIAN FROM JOSHUA SYSTEMS

OCTOBER 2025

In the interests of transparency and accountability, the Board of Directors of Kenwood Place Condominium hereby issues the following disclosure statement to its unit owners and members regarding the following matters of concern to the Association.

Payments received by former president Mary Dolbashian from Joshua Systems

Between January 2024 and March 2025, former Board president Mary Dolbashian received monthly payments totaling \$16,750 from Joshua Systems. Mark Fine serves as an officer of both Joshua Systems and JSI Management, LLC, KPC's contracted management company.

KPC entered into a management agreement with JSI on January 10, 2024, for \$99,996. That same month, the former president began receiving \$1,000 monthly payments from Joshua Systems. In September 2024, following an amendment increasing the contract to \$135,000, her payments rose to \$1,250. These payments were never disclosed to the Board, never approved in any meeting, and directly violate the prohibition against directors receiving compensation for their service.service. The final payment was made on or around March 3, 2025.

KPC has reviewed the payments and checks and is confident that no funds belonging to KPC were used or misappropriated during this exchange. In light of JSI's full disclosure and otherwise satisfactory performance as our management company, the KPC Board does not see value in changing management companies at the current time.

The former president claims these payments were for employment-related services. However, no W-2 or 1099 was issued by Joshua Systems, and Mr. Fine asserts she was not employed by him. Instead, he alleges that she demanded payments in exchange for preserving JSI's contract with KPC; — an act characterized as; if true, these allegations could rise to the level of extortion.

~~The final payment was made on or around March 3, 2025.~~

Retaliatory Retaliatory Actions by Former Board President Mary Dolbashian

Subsequent to March 3, 2025, ~~the~~ former president Mary Dolbashian initiated a series of retaliatory actions initially targeting management and then the Board. These include but are not limited to:

- Posts on the KenwoodPlacesMedia Facebook page, which she administers and is not condoned or supported by the Association
- Calls to the Montgomery County Police Department
- Complaints to the Department of Permitting Services
- Mass emails to residents and owners
- Filings with the Commission on Common Ownership Communities (CCOC)

The practical result of these actions has been ~~a-reduced~~the reduced ability of the Board to fulfill its duties and a reduction in service provided to unit owners. There has been no appreciable positive result.

mark <mark@jsimangement.co>

4/25/2025 12:07 PM

KPC things

To Mary Dolbashian <kenwoodplacesmedia@gmail.com> • mary@kenwood-place.com Copy candace@kenwood-place.com • Mark Winston <lmwinston6406@gmail.com> • mark <mark@jsimangement.co> Blind copy
Lindsay Anderson <lindsay@jsimangement.co>

April 25, 2025

Dear Mary,

We have been asked to contact you to ask that you return all Kenwood Place keys in your possession with exception to your personal storage room key, your unit keys and Albia gate and pool keys to management. This would include exit keys, side gate keys, building door keys, front office keys, boiler room, chiller room, etc.

In addition, you are asked to please cease tasking, directing, or otherwise contacting KPC staff or JSI personnel that would affect the performance of their duties or interfere with JSI Management's ability to run operations.

Please also deliver all personnel or other KPC files or records (digital or hard copy) in your possession to JSI Management.

Lastly, please close the email kenwoodplaceosm@gmail.com and close the website with the same name.

Thank you in advance for your cooperation

Candace

Mark

NOTICE:

This message is intended only for the named addressee(s) and may contain confidential and/or privileged information. If you are not the named addressee you should not disseminate, copy, take any action or place any reliance on this message. If you have received this message in error, please notify the sender by return e-mail and delete the message and any attachments accompanying it immediately.

KENWOOD PLACE CONDOMINIUM

DISCLOSURE OF MATTERS OF CONCERN REGARDING GOVERNANCE

October 2025

Compromise of the 2024 election for the Board of Directors

On June 24, 2025, former president Mary Dolbashian filed a complaint with the CCOC alleging "proxy irregularities" in the October 2024 election. She supplied photocopies of 74 intact Directed Proxies; *i.e.*, Directed Proxies that had not yet been severed from the ballots, inappropriately revealing how each of those members of the Association voted.

The proxy irregularity allegation was based on five of those Directed Proxies for which she was the designated proxyholder. Ms. Dolbashian provided statements dated July 6 and 8, 2025, from the owners of each of those five units asserting that they did not vote for Linda Egerton, although Linda Egerton's name had been checked on their ballot.

Intact Directed Proxies and ballots, in sealed envelopes, were deposited into locked ballot boxes maintained in the lobby prior to the election. Each evening, the ballot boxes were removed and stored behind the Front Desk. The former president had access to the Front Desk. As those who conducted the election and the three election observers attested, all the Directed Proxies were severed from the ballots immediately upon tabulation at the election.

KPC infers that former president Mary Dolbashian accessed 74 of them prior to the election and, at the very least, photocopied them for her own purposes. The photocopies were made on the Front Desk copy machine as evidenced by a smudge in the same place on each page that matches a characteristic smudge on all copies made at the Front Desk.

The evidence suggests that former president Mary Dolbashian compromised the security and integrity of the 2024 election, is maintaining records of how unit owners vote, and violated the privacy of KPC voters. Additionally, she has refused to turn these materials over to management in violation of the cease-and-desist letter from the Association's counsel dated April 5, 2025.

On September 27, 2025, an owner who obtained a copy of their ballot and Directed Proxy as filed with the CCOC by the former president came forward and advised that they did not vote for Mary Dolbashian in the 2024 election, yet Ms. Dolbashian's name is checked off on their ballot.

At this time, the KPC Board suggests that all unit owners examine the intact ballot and Directed Proxy they cast in October 2024 to ascertain if it is a true reflection of how they voted. We can provide you with the copy that Ms. Dolbashian attached to the complaint that she filed with the CCOC.

Falsified-Falsified independent contractor agreement

In early 2024, Mary Dolbashian, acting in her role as KPC Board member, engaged Rigoberto Zavala as an independent painting contractor, and he was compensated accordingly by KPC. Ms. Dolbashian emailed Mr. Zavala an independent contractor agreement, which he did not complete. Separately, KPC manager Mark Fine requested that Mr. Zavala fill out an information sheet to retain his contact details.

After several months, Ms. Dolbashian—then serving as president—terminated Mr. Zavala's engagement. When management later received notice from the Maryland Division of Unemployment Insurance that Mr. Zavala had filed a claim, Ms. Dolbashian indicated she would handle the response. At that time, management was unable to locate Mr. Zavala's employment file.

Ms. Dolbashian submitted the requested documentation to the Division of Unemployment Insurance. When the file resurfaced in management's office, it contained an independent contractor agreement bearing a signature that did not match Mr. Zavala's known endorsements on paychecks. Instead, the signature precisely imaged the handwriting on the previously completed information sheet. The agreement was marked as witnessed by Ms. Dolbashian. These appeared to the KPC Board to be inconsistent and raised concern.

Despite having been removed from her role as president, Ms. Dolbashian attended the unemployment hearing on the Association's behalf, even though management had assumed responsibility for the matter.

Mr. Zavala subsequently submitted a signed statement asserting that he never completed the independent contractor agreement and that Ms. Dolbashian did not witness any signature. Ms. Dolbashian later claimed the form she sent had been pre-signed; however, the PDF attached to her email did not reflect a pre-signed document.

This matter has been referred to the appropriate legal authorities for investigation.

Unauthorized Employment Action

In 2024, ~~Joel Manzano was hired as an electrician at~~ Kenwood Place hired an electrician. The hiring process was facilitated by Mary Dolbashian, then president of the Board of Directors. Following the hire, Treasurer Yonald Chery requested verification of ~~Joel's the electrician's~~ employment documentation, including the I-9 form and valid identification.

Upon reviewing the file assembled by Ms. Dolbashian, Mr. Chery noted that the photocopy of ~~Joel's the electrician's~~ visa appeared redacted. He contacted ~~Joel the electrician~~ directly to obtain unaltered documentation. ~~Joel The electrician~~ provided a complete copy of his visa, which confirmed his A-2 diplomatic status—permitting

employment only with his sponsoring embassy. This restriction was verified by legal counsel. The matter was discussed, and Ms. Dolbashian acknowledged the hiring had been a mistake. Joel-The electrician was compensated for his time and subsequently released from his position.

Several months later, without consulting or obtaining approval from the Board, Ms. Dolbashian rehired Joelthe same electrician. This action came to light when she instructed Mark Fine to pay Joel-the electrician through JSI funds, with the understanding that the Association would reimburse the expense. Mr. Fine alerted the Treasurer, noting that neither management nor the Board had authorized this arrangement.

When confronted, Ms. Dolbashian stated she believed that paying Joel-the electrician through an LLC would circumvent the employment restriction. She was again informed that Joel's-the electrician's visa status prohibited him from working for any entity other than his sponsoring embassy.

This incident constitutes unauthorized self-management, a breach of fiduciary duty, and a violation of federal employment law. It exposed Kenwood Place, the employee, and JSI to significant legal and operational risk.

The matter has been referred to appropriate legal authorities for investigation.

Evidence of self-management and suspected improper use of KPC debit card during 2024 apparently continuing through 2025

Since the September 8, 2025, disclosure that former KPC president, Ms. Dolbashian, was inappropriately receiving compensation from a vendor, the Treasurer has been working to conduct internal review to look for any potential misdirection of KPC funds. Treasurer started reviewing all transactions from our bank accounts, starting first with debits from our operating accounts for 2025, comprised of:

- Primary checking account (used to receive assessments and pay bills)
- "Secondary" checking account (used to receive unit owners' payments of fees and fines paid via Building Link)

While reviewing all transactions in 2025 in this secondary checking account, 33 debit transactions for what appear to be (online) purchases from Amazon, eBay, Whole Foods, and other vendors were found. Treasurer asked management if we had access to these accounts and if we saw details associated with all these expenses. Treasurer was informed that management did not have access to either the associated debit card or these online accounts and (to the best of his knowledge) management had **not** made most (if any) of these purchases.

Background:

In early 2024, the Treasurer was unavailable to initially create these new bank accounts and was thankful our former president, Ms. Mary Dolbashian, and other signatories for KPC were able to do so while he was away. KPC was in transition from our prior financial management company, EJF, and the bank they selected, NCB, to new accounts with Wells Fargo. At that time, Wells Fargo Bank issued a debit card for the secondary checking account in Ms. Dolbashian's name; a routine event when opening accounts.

However, soon thereafter, anomalies in the use of the debit card began to occur. Specifically, online purchases were being made that were unrecognized by management. The only person with access and control of the debit card at that time was Ms. Dolbashian. When asked about who made all these transactions, Ms. Dolbashian stated she was making purchases at the request of or to assist management. Management responded that Ms. Dolbashian would make purchases and subsequently inform him, not the other way around. In addition, receipts for some of these purchases were apparently not submitted to management.

The Treasurer observed that Ms. Dolbashian was making and paying for purchases with no intervening oversight regarding disbursement of funds.

~~Similarly~~ Similarly, regarding the 2025 bank statements and debits, the KPC Treasurer had no receipts to review associated with these 2025 on-line purchase transactions. These transactions were not made by management. The Board asked Ms. Dolbashian about these issues at the open Board meeting on September 25, 2025. Ms. Dolbashian claimed that she had no knowledge of or information about the questioned transactions.

Because management has been following KPC financial controls process for other vendors (i.e., submitting receipts and asking for checks to be signed), it would be highly irregular for management to not submit receipts for these online purchases if they had access to them.

The Board has reason to ~~believe that~~ believe that the KPC Amazon account uses the old KPC manager's email account (kenwoodplaceosm@gmail.com) over which Ms. Dolbashian (even after a cease-and-desist letter) refuses to return control to management. This email address contains significant confidential communications with unit owners, vendors, and other entities that need to be safeguarded by management. Additionally, lack of access to this email account prevents KPC from validating what was purchased and where it went.

The Treasurer (again) publicly confronted Ms. Dolbashian during the September 25, 2025, open Board meeting to rescind control of this email account to which she either deflected or otherwise refused to acknowledge and comply. Without this account, we may have numerous unresolved expenses that could be flagged in an audit. The Treasurer's goal is to account for every penny and prevent that.

After the Board meeting, Ms. Dolbashian sent the Treasurer screenshots of what looked like an Amazon account (see attached) with a few purchases coming here to Kenwood Place in what appear to be c/o other staff here. The Treasurer's reply was to ask which email(s) are currently associated with this Amazon account. Ms. Dolbashian has not replied. Management continues to claim that they do not have access to this account.

When Ms. Dolbashian was removed as president, she was asked to surrender all financial information and access to board information and accounts to management. The attached screenshots appear to support the conclusion that Ms. Dolbashian has direct access to the Amazon account and refuses to surrender it.

Refusal to honor the Code of Ethics and Rules of Conduct

All the foregoing actions violate the Code of Conduct and Code of Ethics that Mary Dolbashian and all other Board members signed.

On June 28, 2024, Mary Dolbashian signed a Code of Ethics and Rules of Conduct for Volunteer Board Members, Officers, and Committee Members. A copy is attached for reference. Ms. Dolbashian has violated the Code on several occasions. Violations include but are not limited to (1) interference with the performance of the duties of employees and management (e.g., calling the Department of Permitting Services, etc.), (2) promising something of value (e.g., a management contract, etc.) not approved by the Board to a contractor, (3) making personal attacks against officers, members, and directors, (4) using her position to benefit herself financially (e.g., the management contract, etc.), (5) failure to disclose a potential conflict of interest (e.g., the management contract), (6) using her position as a Board member for private gain (e.g., the management contract, etc.), (7) accepting money from a person or firm who is seeking a contract, business, or financial relations with KPC (e.g., the management contract and any other contract of which the Board is presently unaware), (8) receiving compensation from a third party for acting in such capacity (e.g., the management contract and any other contract of which the Board is presently unaware), (9) engaging in defamatory writing, publishing, or speech-making (e.g., Facebook posts on the former president's WestbardMediaGroup page, etc.), (10) misrepresenting facts to the residents for the purpose of advancing a personal cause or influencing the outcome of an election (e.g., Facebook and any other social media posts of which the Board is presently unaware; tampering with ballots and Directed Proxies in the 2024 election and any previous elections of which the Board is presently unaware, etc.), (11) interfering with a contractor implementing a contract (e.g., calls to the Department of Permitting, etc.), (12) interfering with the system of management, (13) interfering with the duties of any staff member or contractor working on behalf of KPC (e.g., calls to the Department of Permitting and in-person threats made from her window), (14) harassing, threatening, and attempting through any means to control or instill fear in a member of the staff or management (e.g., Facebook postings, in-person threats, and body-shaming management (Lindsay), etc.), and (15) misrepresenting facts to the community for the sole purpose of advancing a personal cause, influencing the outcome of an election, or influencing the community to place pressure on the Board to advance a Board

member's personal case (e.g., September 29, 2025, email making false assertions and alarmist misrepresentations of the state of financial accounts and transactions at KPC).

The Code and Rules provide the following remedy: "All parties agree that if they are found to have violated any of the provisions of this Code listed above, they will abide by the findings of the Board. Such a finding could include disciplinary action up to and including removal from the Board of Directors or Committee. All parties also agree that they waive the actions of Section 4.5 of Article IV of the Bylaws." Mary Dolbashian was censured by the Board and has been asked to resign at two different closed meetings.

Despite having signed the Association's Code and Rules, the former president continues to violate them and has refused to resign from the Board as previously agreed. Her noncompliance has compelled the Board to spend approximately \$40,000 in legal fees to enforce adherence to our governing documents and applicable state laws. Her continued volunteer involvement diverts critical time and resources away from the essential governance of the Association's property, finances, and personnel.

Refusal to comply with cease-and-desist letter

On April 5, 2025, attorney L. Mark Winston served former president Mary Dolbashian with a letter on behalf of KPC instructing her to cease-and-desist and to regain property belonging to KPC, among other requests (copy attached). Because Ms. Dolbashian failed to honor the requests, on August 11, 2025, a notice to convene a Dispute Resolution Hearing for August 28, 2025, was sent to her by KPC. This notice sets forth the details of some of the disputes the Association has with the former president, including violations of the cease-and-desist since April 5, and is attached for reference. That hearing was canceled due to a stay that was triggered by the filing of a complaint with the CCOC by the former president against the Association.

The former president continues to this day to refuse to honor the requests set forth in the cease-and-desist letter and the additional requests in the letter notifying her of a dispute resolution hearing.

mark <mark@jsimanagement.co>

5/5/2025 5:57 PM

CEASE AND DESIST LETTER "Attorney Client Privilege"

To mary@kenwood-place.com • hairmary@gmail.com • Mary Dolbashian <kenwoodplacesmedia@gmail.com>
Copy candace <candace@kenwood-place.com> • carlos <carlos@kenwood-place.com> •
Linda Egerton <linda@kenwood-place.com> • Krassi <krassi@kenwood-place.com> •
Linda Norman <lindan@kenwood-place.com> • yonald <yonald@kenwood-place.com>

Dear Ms. Dolbashian,

Please see the attached document from Mr. Winston, KPC's attorney. This document will also be mailed to you USPO mail, Certified Mail, and UPS Signature required. This document is "Attorney Client Privilege".

Should you have any question, please address them in writing to the Board.

Thank you

Mark

Mark Fine,
Executive
JSI Management, LLC
Agent for Kenwood Place Condominium (KPC)
P.O. Box 20715
Silver Spring, MD 20914
301.384.1944 (O)
240.216.0753 (C)

On site
5301 Westbard Circle
Suite 147 (Entrance at building Exit 4)
Bethesda, MD 20816

Kenwood Office 301.654.4512

NOTICE:

This message is intended only for the named addressee(s) and may contain confidential and/or privileged information. If you are not the named addressee you should not disseminate, copy, take any action or place any reliance on this message. If you have received this message in error, please notify the sender by return e-mail and delete the message and any attachments accompanying it immediately.

- letter to mary d.pdf (2 MB)

Office of the State's Attorney

Jesse Hernandez, SAO Senior Legal Assistant

Jesse.Hernandez@montgomerycountymd.gov

John McCarthy, State's Attorney

Debra.Bartlett@montgomerycountymd.gov

Peter Feeney, Deputy State's Attorney

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Randy Kucsan SAO Special Investigator

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Dave Senires SAO Special Investigator

Dave.Senires@montgomerycountymd.gov

states.attorney@montgomerycountymd.gov

Dear State's Attorney's Office:

I am writing on behalf of the Board of Directors of Kenwood Place Condominium to formally notify your office of a series of suspected criminal activities perpetrated by one of our board members, Mary Dolbashian, in relation to their duties and actions within our community.

After a thorough internal review and investigation, we have uncovered multiple serious allegations against Mary Dolbashian, which we believe may involve criminal conduct. Specifically, the following actions have been identified:

1. Potential Extortion of a Kenwood Place Condominium Vendor:

Mary Dolbashian misused her position as President of the Board to solicit monetary bribes from a vendor. Between January 2024 and March 2025 Ms. Dolbashian requested and received \$16,750 from Mark Fine, owner of JSI Management LLC. Ms. Dolbashian required these payments to her personally as blackmail in exchange for allowing JSI to keep the Kenwood Place management contract.

2. Forgery of Employment Contract:

Mary Dolbashian forged an employment contract for a position within the condominium association and submitted that forgery to the Office of Unemployment Insurance. Ms. Dolbashian forged the worker's signature on a Waiver and Indemnification Agreement for Independent W-9 Contractors in an effort to prove to the OUI that the worker was ineligible for unemployment benefits. The worker submitted a signed statement that the signature Ms. Dolbashian submitted was not his.

3. Fraud and Theft:

Mary Dolbashian misappropriated condominium association funds. She engaged in improper financial transactions, unauthorized withdrawals, and the diversion of funds intended for community maintenance and operational costs. As shown on the May 2024 bank statement, the Condominium's debit card was regularly used for purchases on Amazon. Ms. Dolbashian has refused to grant access to the relevant Amazon account to any other members of the Board to allow the Board to confirm the substance of those purchases.

4. Unauthorized Use of Funds:

Mary Dolbashian has authorized expenditures that were outside the approved budget and not authorized by the Board, including personal expenditures and payments to vendors without proper approval or documentation. As shown on the May 2024 bank statement, the Condominium's debit card was regularly used for purchases on Amazon. Ms. Dolbashian has refused to grant access to the relevant Amazon account to any other members of the Board to allow the Board to confirm the substance of those purchases.

5. Unauthorized Access and Use of Computer Systems and Digital Information:

Mary Dolbashian accessed and misused digital information related to association business without proper authorization. This includes the unauthorized use of personal and financial data. Ms. Dolbashian was removed from her position as President of the Board and was informed that she was no longer a signatory on the

Condominium's Wells Fargo account. Ms. Dolbashian was no longer supposed to have access to the Wells Fargo account, but as recently as November 20, 2025, she has logged into the account's online portal. The Condominium has requested a complete audit from Wells Fargo of the actions she took while logged into the account.

6. Illegally Hiring an Electrician:

Mary Dolbashian engaged in the unauthorized hiring of an electrician that the Board identified as being ineligible to work for Kenwood Place Condominiums. She did so without proper approval from the Board or adherence to the necessary contracting procedures. This action bypassed standard protocol and potentially violated the association's bylaws and procurement policies.

Given the seriousness of these allegations, we believe that the actions of Mary Dolbashian may constitute criminal behavior and warrant a full investigation by your office. We are committed to providing all available documentation and evidence to assist in your investigation. Our goal is to ensure accountability, transparency, and the protection of the association's assets and integrity.

Please advise us on the appropriate steps to take next and any additional information you may require. We are fully prepared to cooperate with your office in any way necessary.

Thank you for your attention to this matter. We look forward to your guidance and the opportunity to ensure that this situation is addressed appropriately. Supporting documents are enclosed.

Very truly yours,

Board of Directors

Kenwood Place Condominium

Candace Otto, Board of Directors - candace@kenwood-place.com

Yonald Cherry, Board of Directors - yonald@kenwood-place.com

Attorney General's Office

Dear Office of the Attorney General,

Subject: Notification of Suspected Criminal Activity by Board Member

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Very truly yours,

Board of Directors

Kenwood Place Condominium

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