



OFFICE OF PROCUREMENT


Marc Elrich
County Executive

Avinash G. Shetty
Director

MEMORANDUM

October 13, 2023

TO: Evan Glass, President
Montgomery County Council

FROM: Ash Shetty, Director 
Office of Procurement

SUBJECT: FY23 Annual Report: Procurement of Recycled Paper and other
Recycled Materials

In accordance with §11B-56(e) of the Montgomery County Code, attached is the annual report for Procurement of Recycled Paper and other Recycled Materials activity for FY23.

The total dollar value of identified recycled products purchased during FY23 is \$12,242,172, and the total dollar value of recycled paper and paper products is \$184,702.

This report and the previous Recycled Paper and other Recycled Materials annual reports are posted on the [Office of Procurement website](#). Here you will also find similar reports for previous Fiscal Years, which may serve as useful references.

Enclosures

cc: Richard S. Madaleno, Chief Administrative Officer, Office of the County Executive
Ash Shetty, Director, Office of Procurement
Melissa Garner, Chief, Division of Operations, Office of Procurement

Office of Procurement

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MONTGOMERY COUNTY
Marc Elrich, County Executive

**Procurement of Recycled Paper
and other Recycled Materials**

Fiscal Year 2023
July 1, 2022 – June 30, 2023

Overview

This report describes Montgomery County's efforts to purchase goods containing recycled materials during Fiscal Year 2023. The report includes a summary of the required County Code submissions and charts representing purchases of recycled paper, paper products and recycled materials.

The summary includes the following information:

- (1) The dollar value of recycled products purchased,
- (2) The dollar value of recycled and non-recycled paper purchased,
- (3) Any other relevant information.

The chart presents the following information on the County's recycled paper efforts:

- (A) Purchase of recycled paper by recycled content

The County's Department of General Services separately issues an annual Energy and Sustainability report for County Operations.

Summary

The County Code Chapter 11B-56(e) requires the Director of the Office of Procurement, in consultation with the Director of the Department of Environmental Protection, to submit a report to the County Executive and to the County Council each year which describes the County's efforts to purchase materials with recycled content. This report describes the County's recycled effort for Fiscal Year 2023:

- (1) The total dollar value of identified recycled products purchased during FY23 was \$12,242,172 and included:
 - (A) \$11,853,820 for asphalt and bituminous concrete; bituminous concrete may consist of 25% recycled material;
 - (B) \$184,702 for recycled paper and recycled office supplies;
 - (C) \$30,000 Reproduction and Copying of Engineering Drawings having a recycled content of 3%;
 - (D) \$98,650 for traffic sign posts, and having a recycled content of 100%;
 - (E) \$50,000 for traffic sign panels, having a recycled content up to 30%; and
 - (F) \$25,000 for printing supplies, having recycled content up to 35% for Group 2.

- (2) The dollar value of recycled paper and paper products purchased in FY23 was \$184,702. The dollar value of recycled paper purchased with:
 - (A) 75% or more recycled content was \$14,254 or 8% of the total;
 - (B) between 51% and 75% recycled content was \$8,019.05 or 4% of the total;
 - (C) between 25% and 50% recycled content was \$143,207.33 or 78% of the total; and
 - (D) less than 25% recycled content was \$19,221.57 or 10% of the total.

Recycled paper products purchased included forms, envelopes, tabloids, brochures, tickets, parking stickers, mailers, bond paper, boxes, computer paper, maps, business cards, and various printing papers.

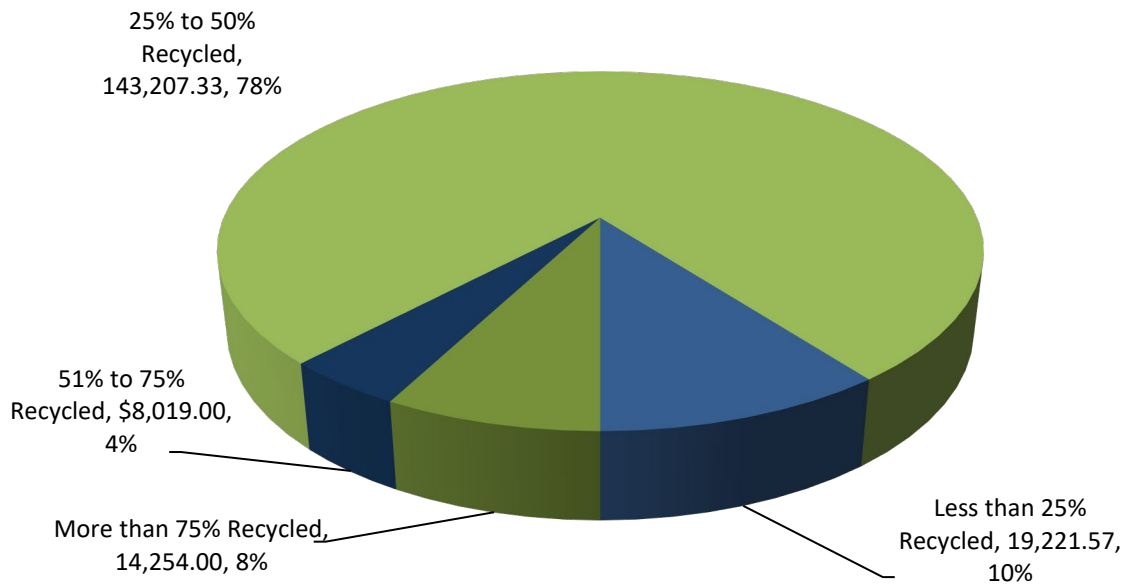
The dollar value of non-recycled paper and paper products purchased in FY23 was \$307,142.

(3) Any other relevant information:

(A) This office will continue to participate in the Council of Governments (COG), Interagency Procurement Coordinating Committee (IPCC) and Maryland Public Purchasing Association (MPPA). We will continue collaborating with other regional jurisdictions on trends and best practices related to recycling and environmentally friendly products; and

(B) Include in future contracts or solicitations, where appropriate, environmentally friendly specifications/services.

Paper Purchases in FY23 by Recycled Content





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