



COMMITTEE EVALUATION AND REVIEW BOARD
Meeting Minutes – Meeting Two - FINAL
August 8, 2024
Virtually by Microsoft Teams

Members Present:

Anthony Buccitelli	Muriel Hairston-Cooper	Catherine Sindos
Justin Carlson	Mary Ann Keeffe	Jeffrey Slavin
Jake Didinsky	Deeptaanshu Kumar	Clint Sobratti
Zanethia Eubanks	Sofya Orlosky	

Members Absent

Rodrigo Figueroa
Zanethia Eubanks
Karl Pitt

Guests

Dale Tibbitts

County Staff Present:

Ken Hartman-Espada, Asst. Chief Administrative Officer
Eritrea Thomas, Office of the County Executive

1. Call to Order

Ken Hartman-Espada called the meeting to order at 7:01 PM.

2. Introductions

This meeting was called to review a fifteen-question survey to send to all boards and their members. CERB members were given six days to respond and give input on the questions. A final draft was provided to all members on August 7, 2024.

3. Overview of CERB Questionnaire for dissemination to boards

- Reviewed the final draft questionnaire, incorporating input from all members.
 - Remaining edits:
 - Anthony Buccitelli to complete grammar review.
 - Muriel Hairston-Cooper recommended changing the language of question #15 to "county resources" instead of "government resources" for clarity regarding Montgomery County Government and their Boards, Committees, and Commissions, not state government.
 - Action items:
 - Questionnaire to be emailed during the first week of September.
 - Boards and staff will have 60 days to respond.
 - Unanimous vote to move forward with the questions, pending grammatical edits.

4. Next Meeting/Future Meeting Schedule

A poll will be sent out next week to determine meeting dates for September onwards.

5. Appointments

- Names for chair and vice chair positions have been submitted to the County Executive.
 - A decision is expected soon.

6. Closing

The meeting was adjourned at 7:13 PM.

Respectfully submitted,
Eritrea Thomas