



Committee Evaluation and Review Board (CERB)  
Meeting19  
October 15, 2025, Meeting Minutes

Meeting Location – Virtual Only  
[Microsoft Teams Meeting Link](#)

## Attendance

### Members Present (Remote)

- Justin Carlson
- Muriel Hairston-Cooper, Co-Chair
- Mary Ann Keefe
- Deeptaanshu Kumar
- Sofya Orlosky, Co-Chair
- Karl Pitt
- Catherine Sindos

### Members Not Present

- Jake Didinsky
- Jeffrey Slavin
- Clint Sobratti

## Proof of Quorum

The required six members required for a quorum were present.

## Staff Present

- Ken Hartman, Assistant Chief Administrative Officer
- Beth Gochrach, Office of the County Executive
- Eritrea Thomas, Office of the County Executive

## Guests Present

- Richard Hoyer

## Handouts

- October 15, 2025 Agenda
- September 10, 2025 Draft Minutes
- September 17, 2025 Meeting Notes

## Call To Order

The meeting was called to order at 6:04 PM

## Meeting Minutes Agenda Items

### 1. Call to Order

### 2. Item 1 – Approval of Minutes

Review and Approval of Previous Meeting Minutes

**Motion** – Mary Ann Keeffe made a motion to approve the minutes of the September 10, 2025, meeting. Karl Pitt seconded the motion. The minutes were unanimously approved.

### 3. Item 3 – Group Discussion Data Review

CERB members discussed the boards, committees, and commissions (BCC) process as a whole and then reviewed 11 BCCs and considered the following:

- Most noteworthy comments or observations (1,2,3)
- Should the committee continue. Yes/No. If no, why not?
- What changes should be made?
- How can the committee strengthen community engagement?

There was discussion about which BCCs were reviewed. Eritrea shared her screen and Sofya reviewed.

CERB members broke into three groups of two to review BCCs: Sofya Orlosky/Cathy Sindos, Deep Kumar/Karl Pitt, Muriel Hairston-Cooper/Mary Ann Keeffe.

### 4. New Business

There was no new business.

### 5. Next Meeting

The next meeting will be November 5, 2025, and then November 19, 2025, each at 6:00 pm.

### 6. Adjournment

**Motion** – Justin Carlson made a motion to adjourn. Muriel Hairston-Cooper seconded the motion.

The meeting was adjourned at 9:15 pm.