



Committee Evaluation and Review Board (CERB)
Meeting 20
November 5, 2025, Meeting Minutes

Meeting Location – Virtual Only
[Microsoft Teams Meeting Link](#)

Attendance

Members Present (Remote)

- Muriel Hairston-Cooper, Co-Chair
- Mary Ann Keefe
- Deeptaanshu Kumar
- Sofya Orlosky, Co-Chair
- Karl Pitt
- Clint Sobratti

Members Not Present

- Justin Carlson
- Jake Didinsky
- Catherine Sindos
- Jeffrey Slavin

Proof of Quorum

The required six members required for a quorum were present.

Staff Present

- Ken Hartman, Assistant Chief Administrative Officer
- Beth Gochrach, Office of the County Executive
- Eritrea Thomas, Office of the County Executive

Guests Present

- Richard Hoyer

Handouts

- November 5, 2025, Agenda
- October 15, 2025, Draft Minutes

Meeting Minutes Agenda Items

1. Call to Order

The meeting was called to order at 6:19 PM

2. Item 1 – Approval of Minutes

Review and Approval of Previous Meeting Minutes

Motion – Karl Pitt made a motion to approve the minutes of the October 15, 2025, meeting. Deep Kumar seconded the motion. The minutes were unanimously approved as amended.

3. Item 3 – Group Discussion Data Review

CERB members discussed the boards, committees, and commissions process as a whole, based on a document prepared by co-chair Sofya Orlosky, addressing the following topics:

1. Governance, Oversight and Structure
2. Internal Communication, Coordination and Information Flow
3. Staffing, Support, and Internal Capacity
4. Representation, Inclusion, and Membership.
5. Public Engagement and Outreach
6. Effectiveness, Impact, and Purpose.
7. Legal and Regulatory Inconsistencies

4. New Business

There was no new business.

5. Next Meeting

The next meeting will be November 19, 2025, each at 6:00 PM.

6. Adjournment

Motion – Karl Pitt made a motion to adjourn. Mary Ann Keefe seconded the motion. The meeting was adjourned at 9:15 PM.