

Meeting of Montgomery County Workforce Development Board*
October 2, 2024
8:30 AM

*A full recording of this meeting can be accessed via [Zoom](#) with passcode: &uZd82ar
NOTE: Video time stamps are provided for each agenda item below.

Board Attendees: Kevin Armstrong, Jewru Bandeh, Dr. James Bridgers, Dr. Sonya Bruton, James Carmen, Todd Cohen, Stephanie Crane, Mark Drury, Barbara Ebel, Steve Greenfield, Courtney Hall, Yamil Hernández, Shant'a Johnson, Mary Lang, Nagender Madavaram, Roxana Mejia, Natalie Mitchell, Yomi Ntewo, Dr. Peggy Pugh, Conrad Samuels, Grant Shmelzer, Michelle Bell Smith, Christa Tichy, Bill Tompkins, Diego Uriburu

1. **Call to Order** – Ms. Tichy called the meeting to order at 8:34 AM.
2. **August Meeting Minutes (02:24)** – approved without objection.
3. **Committee Updates**
 - a. **Health/Hospitality (03:16)** – Dr. Bruton explained that the Committee met about the business resource mapping initiative. The details are still coming together and feedback is being gathered from stakeholders. The plan should be fully formed by the end of the calendar year. Data was also shared during the meeting. Other data for collection needs to be identified for the project.
 - b. **IT/Life Sciences (08:02)** – Mr. Hernandez's shared that Ms. Lang and USG presented and that the Committee Charter is currently being reviewed.
 - c. **Construction/Transportation (08:55)** – Mr. Drury explained that the committee members are very active on their own but efforts are not coordinated as well as they could be. An agreed upon meeting time has been challenging to settle on.
 - d. **Youth/Young Adult** – Did not meet.
4. **MoCo CAP Presentation (10:45)** – Mr. Featherstone introduced Mr. Hattery and Ms. Talley from the MoCo CAP WSM team to provide a current update on current operations, findings, and (34:00) RAISEC introduction/training. For presentation slides, [contact Sarah Van De Weert](#). Board members were able to ask questions at the conclusion of the presentation (54:50).
5. **Executive Director Report (1:09:48)** – Mr. Featherstone provided an update on the following items:
 - a. The Annual Report will be released and sent to members within the next two weeks. It will also be available on the website.
 - b. The Board is responsible for developing the new 4-year Local Plan due to the Governor's Workforce Development Board on April 1, 2025.
 - c. WSM will be releasing an RFP for WIOA youth services in January – the decision will be brought before the full board in April for approval.
 - d. The State released FY24 performance. We were the only board that failed no measures.
 - e. WSM will be at the Gaithersburg City Council on 10/28 and will be participating in an ECON Committee work session on 11/21.

6. During open discussion, Ms. Crane announced that The United Way would be hosting Community Connects at the Montgomery College East County Education Center on October 23rd. The flyer will go out.
7. Meeting adjourned by Ms. Tichy at 9:54.

Next Meeting: December 4, 2024 @ 8:30 AM via Zoom