



DEPARTMENT OF TECHNOLOGY SERVICES

Isiah Leggett
County Executive

E. Steven Emanuel
Chief Information Officer

MINUTES OF TFCG MEETING

To: Distribution

From: Bob Hunnicutt, Tower Coordinator, Columbia Telecommunications

A meeting of the Transmission Facility Coordinating Group (TFCG) was held on September 5, 2007. The following people were in attendance:

MEMBERS

Jennifer Bryant	OMB	(240) 777-2761
Carlton Gilbert	M-NCPPC	(301) 495-4577
Helen Mu	DTS	(240) 777-2804
Dave Niblock	DPS	(240) 777-6252
Mary Pat Wilson	MCPS	(240) 314-4707

STAFF

Bob Hunnicutt	CTC	(301) 933-1488
Bill O'Brien	CTC	(301) 933-1488
Carol Watson	CTC	(301) 933-1488
Marjorie Williams	OCCS	(240) 777-3724

OTHER ATTENDEES

Ilya Altman	NB&C
Harold Bernadzikowski	NB&C
Colleen Khan	Entrex
Renee M. Miller	M-NCPPC
Damon Orobono	M-NCPPC
Neal Provenz	Bechtel for AT&T
Steve Weber	NB&C

Action Item – Meeting Minutes: Mary Pat Wilson moved the minutes be approved as written. Carlton Gilbert seconded the motion and the minutes were unanimously approved.

Consent Agenda Applications:

1. FiberTower application to attach one 2' dish antenna at the 120' level of an existing 157' monopole on Fire Station #33 property located at 11430 Falls Road in Rockville (Application #200704-10).
2. FiberTower application to attach three 14" dish antennas at the 145' level of the penthouse wall on a Pavilion Apartments building located at 5901 Montrose Road in Rockville (Application #200704-13).
3. FiberTower application to attach two 14" dish antennas at the 162' and 161' levels on the penthouse wall of a Park Ritchie Apartment building located at 7600 Maple Avenue in Takoma Park (Application #200704-15).
4. FiberTower application to attach one 14" dish antenna at the 158' level on the penthouse wall of a Westlake Towers building located at 7420 Westlake Terrace in Bethesda (Application #200704-20).
6. Verizon Wireless application to attach six 47" and six 71" antennas at the 125' level of the 215' Colesville water tank located at 2201 Industrial Parkway in Silver Spring (Application #200707-22).
7. Sprint/Nextel application to replace three 53" antennas at the 95' level with three new 53" antennas and add three 47" antennas at the 75' level of a 100' monopole on Wesley Grove Church property located at 23612 Woodfield Road in Gaithersburg (Application #200708-01).
8. AT&T application to replace nine 48" panel antennas with six 54" panel antennas at the 104' level of the 99' Air Park water tank located at 20511 Woodfield Road in Gaithersburg (200708-05).
9. Sprint/Nextel application to replace nine 48" antennas at the 150' level with nine new 48" antennas on an existing 180' lattice tower located on BSA Troop 52 property located at 16100 Darnestown Road in Dawsonville (Application 200708-06).

Action Item - Consent Agenda: Mary Pat Wilson asked that Item #5 be pulled from the Consent agenda for discussion. Ms. Wilson also remarked that the address on Item #1 did not appear to be correct based on her review of the tax assessment records for this location. She said she believed the correct street address should be 11420. Bob Hunnicutt said the address was based on what was in the tower database which has been used for this site since the first application. David Niblock said he would check his records to verify the address.

Motion: Carlton Gilbert moved the rest of the consent agenda items be recommended. David Niblock seconded the motion and it was unanimously approved.

Action Item – Consent Item #5: Sprint/Nextel application to replace nine 48" antennas with nine new 48" antennas at the top of a 185' monopole on the McDonnell property located at 20315 Georgia Avenue in Brookeville (Application #200707-04).

Mary Pat Wilson stated she did not understand the work proposed for this site because the Tower Coordinator Recommendation stated nine antennas are being replaced, but under the comments section it states there are 12 antennas at the site. Bob Hunnicutt explained there are 12 existing antennas: three will remain unchanged and nine will be replaced with new antennas. Ms. Wilson also asked for an explanation of changes to the equipment. Mr. Hunnicutt explained that additional equipment for the new antennas would be placed inside the existing shelter.

Motion: David Niblock moved the application be recommended. Mary Pat Wilson seconded the motion and it was unanimously approved.

Action Item: Sprint/Nextel application to install three 56" antennas at the 74' level on a faux chimney to be constructed on a 58' high Garland Towers building located at 8221 Garland Avenue in Takoma Park (Application #200704-25).

Carol Watson summarized the application noting that it was unclear on the drawings whether the applications would be cluster-mounted or stacked. Steven Weber stated he had not prepared this application but now represented the applicant. He said he thought the antennas would be stacked on top one another. Upon further discussion, however, it was decided the antennas would all be attached at the same RAD center (cluster mounted).

David Niblock asked if the chimney would be of masonry construction or made of a fabrication that resembled masonry. Mr. Weber said the structure would be constructed of RF-friendly material. Carlton Gilbert asked if the material would match the exterior of the building. Mr. Weber stated it would be constructed to resemble brick.

Motion: Carlton Gilbert moved the application be recommended. Mary Pat Wilson seconded the motion and it was unanimously approved.

Action Item: T-Mobile application to install three 52" antennas at the 65' level inside a new cupola to be constructed on the Churchill Senior Housing building located at 21000 Father Hurley Boulevard in Germantown (Application #200707-24).

Carol Watson summarized the application noting that the antennas would be screened from view inside the faux cupola to be constructed atop the building.

David Niblock asked if the Planning Board would have any concerns about this installation because he thought it might require modification to the site plan, since the cupola to be constructed was an addition to the original building design. Steven Weber stated since Mr. Niblock has brought it to his attention he would check with the Planning Board on that aspect of this application prior to filing for the construction permit.

Mary Pat Wilson asked about the building height. Mr. Niblock replied that it appeared to be 53' high.

Motion: David Niblock moved the application be recommended conditioned on any modification that may be necessary to the site plan. Mary Pat Wilson seconded the motion and it was unanimously approved.

Discussion Item - Approved T-Mobile Application #200704-04: Bob Hunnicutt explained the group had recently recommended this application to attach antennas at the 170' level. He said the applicant had subsequently notified him they had changed their design to now install antennas at the 130' level. He noted the Group had decided no further action was required for applications such as this, but they had asked to be notified of any changes.

Discussion Item - Next Meeting: Bob Hunnicutt reminded the group that the meeting date for the October meeting had been changed from October 3rd to October 10th.

The next meeting of the TFCG is scheduled for Wednesday, October 10, 2007 at 2 p.m. in the second floor conference room #225 of the COB.