

To: Distribution

From: Bob Hunnicutt, Tower Coordinator, Columbia Telecommunications

A meeting of the Transmission Facility Coordinating Group (TF CG) was held on October 1, 2008. The following people were in attendance:

MEMBERS

Carlton Gilbert	M-NCPPC	(301) 495-4577
Mary Pat Wilson	MCPS	(240) 314-4707
Marjorie Williams	OCCS	(240) 777-3762
Steve Batterden	DGS, ORE	(240) 777-6063
Jennifer Bryant	OMB	(240) 777-2761
Dave Niblock	DPS	(240) 777-6252

STAFF

Bob Hunnicutt	CTC	(301) 933-1488
Shivani Gandhi	CTC	(301) 933-1488

David Doulong	CTC	(301) 933-1488
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OTHER ATTENDEES

Charles Ryan	Cricket	(301) 526-7342
Amy Bird	NB&C/T-Mobile	
Andrew Martin	Verizon	(410) 474-9081
Sean Hughes	Donohue and Blue/Cricket	
Paul Whitley	NB&C/T-Mobile	
Thomas Davy	Cricket/ATC	(678) 464-8562

Action Item – Meeting Minutes: Carlton Gilbert moved the minutes be approved as written. Mary Pat Wilson seconded the motion and the minutes were unanimously approved.

Action Item – Consent Agenda Applications:

1. Cricket application to attach three 72" antennas at the 90' level on a 120' high monopole at the Airpark Industrial Center located at 7707 Airpark Road in Gaithersburg (Application #200808-01).
2. Cricket application to attach three 72" antennas at the 180' level of the 743' WDCA lattice tower located at 5202 River Road in Bethesda (Application #200808-02).
3. Cricket application to attach three 72" antennas at the 93' level of a 100' monopole on the Wesley Grove Church property located at 23612 Woodfield Road in Gaithersburg (Application #200808-08).
4. Cricket application to attach three 72" antennas at the 175' level of a 190' monopole on Oakmont Tower property at 16801 Oakmont Avenue in Gaithersburg (Application #200809-04).
5. Cricket application to attach three 72" antennas at the 110' level of a 110' monopole on YMCA property located at 9800 Hastings Drive in Silver Spring (Application #200809-05).
6. T-Mobile application to mount three 59" antennas at the 47' level on an antenna pipe mount atop a 32' Mill Creek Apartment building located at 17600 Sequoia Drive in Gaithersburg (Application #200809-17).
7. Sprint-Nextel application to replace one panel antenna with one 26" dish antenna at the 132' level atop

a 134" high office building located at 7979 Old Georgetown Road in Bethesda (Application #200810-01).

8. Sprint-Nextel application to replace one panel antenna with one 26" dish antenna at the 100' level atop a 106' high Woodmont Condo building located at 8120 Woodmont Avenue in Bethesda (Application #200810-02).
9. Sprint-Nextel application to replace nine antennas with nine 48" antennas at the 132' level atop a 134" high office building located at 7979 Old Georgetown Road in Bethesda (Application #200810-05).
10. AT&T Wireless application to replace six panel antennas with nine 55" antennas at the 145' level of a 150' PEPCO transmission pole #40-L located y at 1 Mullinix Mill Road in Mt. Airy (Application #200810-14).
11. Verizon Wireless application to attach twelve panel antennas (six 71" and six 47") at the 158' level of an existing 132' high PEPCO transmission tower #692-E located at 16601 Emory Lane in Rockville (Application #200810-18).
12. Verizon Wireless application to attach twelve panel antennas (six 71" and six 47") at the 148' level of a 133' PEPCO transmission tower #68-N located at Riffle Ford Road in Gaithersburg (Application #200810-19).
13. Verizon Wireless application to attach twelve panel antennas (six 71" and six 47") at the 110' level of a 125' monopole on Argyle Country Club property located at 14600 Argyle Club Road in Silver Spring (Application #200810-20).

Mary Pat Wilson noted that the property owner's name for Item #13 was incorrect. Mr. Hunnicutt agreed and said he would correct that information on the Recommendation and Record of Action forms.

Motion: Dave Niblock moved the Consent agenda be recommended. Steve Batterden seconded the motion and it was unanimously approved.

Action Item: Cricket application to attach three 72" antennas at the 160' level of the 172' monopole on Aspen Landscape property located at 15710 New Hampshire Avenue in Silver Spring (Application #200809-02).

Mr. Hunnicutt summarized the application noting that the recommendation was conditioned on Cricket completing the necessary modifications as stated in the structural analysis report to safely attach the antennas.

Motion: Carlton Gilbert moved the application be recommended conditioned on Cricket completing the necessary modifications as stated in the structural analysis report to safely attach the antennas. Dave Niblock seconded the motion and it was unanimously approved.

Action Item: Cricket application to attach three 72" antennas at the 80' level of a 140' monopole on Gymkhana Club property located at 14100 River Road in Potomac (Application #200810-09).

Mr. Hunnicutt summarized the application noting that since this monopole is quite full, the recommendation was conditioned on Cricket submitting a structural analysis that stated the structure could support the new antennas.

Motion: Dave Niblock moved the application be recommended conditioned on Cricket submitting a structural analysis that states the structure can support the new antennas. Steve Batterden seconded the motion and it was unanimously approved.

Discussion Item: T-Mobile application to install six panel antennas inside a 64.5' steeple structure at an antenna centerline of 47' on Faith Baptist Church property at 12907 Connecticut Avenue in Silver Spring (Application #200809-19).

Marjorie Williams stated that this application had been tabled at the last meeting pending an explanation from Dave Niblock as to how the permitting-related questions below could be answered.

- o What is the DPS process on permitting a project like this and is there public notice?
- o Can the work of constructing the steeple and installing the antennas be permitted to be performed simultaneously?
- o Are there height limitations on steeples in residential zones?
- o What exactly is the height of the existing steeple?
- o Should this be considered a new structure requiring a Special Exception instead of a colocation?

Mr. Niblock explained that churches are permitted by-right in residential zones and that the steeples, even new ones, as part of a church would also be permitted by-right. He noted that steeples are exempt from height limits in the Zoning Ordinance up to 200', and heights greater than 200' would require FAA notification of the proposed structure. He said that since the steeple is permitted, there is no requirement for public notice. Once constructed and approved, the antennas could be attached by right.

Amy Bird added that according to T-Mobile's engineers, the top of the existing steeple is 40' above ground. Given the cost T-Mobile will incur to build the steeple, she asked the TFCG for a conditional recommendation that once the steeple is constructed the antennas could be attached.

Motion: Marjorie Williams moved that the application be recommended conditioned on permitting, construction, and approval of the steeple. Carlton Gilbert seconded the motion and it was unanimously approved.

Discussion Item - Property Address and Permitting Approval

Mr. Hunnicutt explained that he had received calls from applicants who said that when they attempted to obtain their building permits from DPS, staff at the permitting desk would not issue a permit because the address on the TFCG Record of Action was incorrect. He asked if there had been a change in procedures in the Permitting Department and if there was anything that the Tower Coordinator needed to check when reviewing the applications to avoid that problem in the future.

Mr. Niblock stated that there was no change in procedure and stated that DPS uses the address issued to the property by the Planning Commission. He noted that some staff may be more familiar with the permitting of TFCG applications but he did not believe there was anything that the Tower Coordinator needed to change in the review process.

Mr. Hunnicutt suggested that the two applications in question were perhaps the only time the address may be a problem and that it appears no change to TFCG procedures is required. He suggested the group could revisit this matter should other such cases develop in the future.

Discussion Item: Amy Bird remarked that she notified the carriers about the unlocked power supply identified by residents in attendance at the last TFCG meeting. She stated that she was assured that the box is now secured and locked. She noted that the graffiti problem may be up to PEPCO to address. Mr. Hunnicutt added that he had alerted his contact at PEPCO of the complaints and the representative had agreed to contact the residents to discuss their concerns.

Discussion - Jim Michal Letters

Marjorie Williams noted that the County had responded to issues raised by Mr. Michal, and that copies of that reply were included in the TFCG packets and were also available at today's meeting. She added that the County takes the TFCG review process very seriously and considers the interests of both the applicants and the residents. She also said that there is no attempt by the group to delay applications from being processed. She stated that the County will address concerns raised by other parties, and when warranted, consider changes to the process that may be in order.

The next meeting of the TFCG is scheduled for Wednesday, November 5, 2008 at 2 p.m. in the second floor conference room #225 of the COB.