
Call to Order
- Richard Wells called the meeting to order at 7:10 pm.

Approval of Agenda/Minutes
- The committee approved the agenda and the November, December, and January minutes.

Cable Office Report
- Keith reported that the January report of Cable complaints did not contain anything extraordinary this month, but that there was a higher number of complaints due to an increase in rates by Comcast (now charging $1.99 per DTA).

New Member Recruitment:
- Two current members just gained approval for re-appointment.
- Three new members have gained approval of new appointment.
- Two slots remain open, including, Rockville member, and MML member, plus there are four other applicants pending.

Comcast Metadata IPG listing
- PEG channels just need to upload their schedule to a folder designated by Comcast. Keith will send an email to the PEGs to update their schedule information and re-upload.

Website
- The CCAC committee was supposed to review the updated website but it is not ready yet. Keith will send an email when the site is ready.

Cable Plan Budget
- Members are encouraged to review the Cable Plan Budget, to be release on March 15th. Look for potential transfers of the Cable fund to other, non-Cable & Communications related projects/line items.

REMINDER:
- Next CCAC meeting will be held on Wednesday, March 27 at 7pm.

Adjourn Meeting adjourned at 8:35 pm
- Submitted by: Jose Zegarra Holder, CCAC member