

Committee attendance: Garry Burnett, Yen Ju Chen, Jon Eisenberg, Ted M Ewanciw, Paul Goldberg, Alphonse MacDonald, Adeyinka Oguniegan, Aniket Patel, Richard Wells. *Absent:*, Delaney Higgs, Jose Zegarra Holder, *Cable Office staff:* Mitsuko Herrera. *Guests:* Richard Freedman & Oneal Puri.

Call to Order

- Richard Wells called the meeting to order at 7:06 pm.

Approval of Agenda/Minutes

- Quorum achieved at 7:30 and approval given to outstanding minutes and agenda.

Cable Office Report

- Budget. In budget reconciliation, some cuts made vs. from proposed increase. Actual cut to FiberNet operations & maintenance DOT, which could reduce preventative maintenance and/or increase repair time to non-public safety locations. PEG operating cut may reduce training, but some opportunities for cross-training by PEGs.
- Miss Utility compliance. Costs are high for registered ERA fiber plant. Trying to reduce costs by better defining areas with fiber. Hoping to map 50% of other fiber this year.
- Comcast franchise renewal: Franchise will expire in June but no new agreement yet and various issues still being hammered out. Exploring how the franchise can be extended while negotiations continue

Old Business:

- Member recruitment. 5 slots open (assuming Jose Zegarra Holder has stepped down) including 3 general members and Rockville and MML members. 2 applicants pending. Possibility that one of current member can be designated as Rockville (Keith is working on this). Possibility of removing MML requirement.
- Comcast PEG metadata. Cable office sport-checking. Progress toward getting correct information from PEGs to Comcast. Drop for now and do another audit in about six months.
- Verizon FiOS PEG metadata. Action under disabilities access rules still pending at FCC.
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- Outreach programs for Cable Office. Already did a short PSA on services provided by Cable Office. Plan to tape for Consumer Compass 3rd week of June. Plan to post video on Cable Office web site and also use segments as PSAs. Send suggestions for topics and approach to Cable Office.

New Business

- Motion to not meet in July and August, 2013. Approved.
- For June, plan to invite PEGs for September meeting. Mitsi will send hold the date to PEGs.
- Elections. Freeman a Chair, Eisenberg as Vice-Chair Approved. Wells to continue as Chair until Freeman is formally approved by Council.
- Approving minutes: Mitsi to check if meeting minutes can be approved by email.

Public Comment

- none.

REMINDER:

- Next CCAC meeting will be held on Wednesday, June 26 at 7pm.

Adjourn

Meeting adjourned at 9:10 pm

- Submitted by: Jon Eisenberg, CCAC Vice Chair & Secretary