Meeting started 7:00 pm

Members and county staff in attendance: Lonta Townsend, Yen Chen, Marjorie Williams, Dorshae Demby, Stephen Boliek, Liel Carmel, Peter Jablow and Bernadette Garrett

Agenda items discussed:

I. January 2019 meeting minutes approved

II. County Cable Budget Overview

a. Budget overview provide by Gaye Barksdale & Donna Keating. Briefing was comprised of a discussion on budget line items and provided insight on County Executive methodology in creating the budget and how funds are usually allocated

b. Takeaways:
   (1) Committee members gained a better sense of how past, present and future of budgetary cable line items are determined
   (2) A basic informational foundation was created for the committee to better prepare for upcoming cable budgetary concerns and become familiar with the budgetary process

II. Process for making recommendations

a. Committee received recommendations on how to engage with the Government Operations (GO) committee and county council members; we can visit the GO webpage https://www.montgomerycountymd.gov/COUNCIL/Committee/GOComm.html or County Council webpage www.montgomerycountymd.gov for additional information

b. CCAC plans to attend upcoming budgetary meetings to glean procedural norms

III. Fact finding needs

(a) Copy of the current budget discussed during meeting (see Attachment 1)

(b) Points of contact for PEGs

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<th>First Name</th>
<th>Last Name</th>
<th>Title</th>
<th>Organization</th>
<th>Office Number</th>
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<tbody>
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(c) Once PEGs are identified committee members will schedule appropriate engagement to become more knowledgeable on entities services and advocacy needs

IV. Charter – Would like to follow up during May 15 meeting?
V. Fiber Plan – Would like to discuss during May 15th meeting?
VII. Cable percentage transferred

Meeting Adjourned at 8:15