

## **IMPORTANT INFORMATION FOR A NEW BUSINESS LICENSE**

### **DUE TO THE CORONA VIRUS PANDEMIC WE WILL NOT BE PROCESSING AN APPLICATION FOR A NEW BUSINESS LICENSE IN PERSON UNTIL FURTHER NOTICE**

Please access [https://jportal.mdcourts.gov/license/index\\_disclaimer.jsp](https://jportal.mdcourts.gov/license/index_disclaimer.jsp) to apply for a new business License in Montgomery County. If you have any questions you may contact the license clerk at 240-777-9460

Once you have filled out the online information an application will be sent to you by mail. When you receive the application, you must sign it and either mail or use the drop box at 50 Maryland Ave., Rockville, MD 20850, to return it to the Circuit Court. You must also include a check for the amount due, made payable to The Clerk of the Court. The court will then process your application and send the license to you. You should receive your business license from the court within 10 business days.