



MONTGOMERY COUNTY EXECUTIVE ORDER

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland
20850

Subject Employee Solicitation Waiver	Executive Order No. 148-24	Subject Suffix
Department Office of the County Executive	Department No.	Effective Date August 22, 2024

SOLICITATION OF GIFTS

OFFICE OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY OFFICE OF PUBLIC INFORMATION HEALTH AND HUMAN SERVICES

IN RESPONSE TO CLARKSBURG FIRE OF AUGUST 17, 2024

Pursuant to § 19A-16(b)(3) of the Montgomery County Public Ethics Law, the County Executive authorizes the employees assigned to the Office of Emergency Management and Homeland Security (OEMHS), the Office of Public Information (OPI), and the Department of Health and Human Services (HHS), to solicit gifts for the benefit of Montgomery Housing Partnership, a non-profit entity formally cooperating with the County to support the victims of the fire at Clarksburg Square Road in Clarksburg on August 17, 2024, in accordance with the requirements established by this Executive Order.

Employees authorized to solicit gifts

Any employee of OEMHS, OPI, or HHS that is working on the County's response to the Clarksburg fire of August 17, 2024.

Purpose of the Gifts

The purpose of the gifts are to benefit Montgomery Housing Partnership, a non-profit entity formally cooperating with the County to support the victims of the Clarksburg fire of August 17, 2024.

Manner of Solicitation

Employees authorized to solicit a gift under this Executive Order may participate in presentations, conduct general solicitations through mailings, participate in media activities, or meet personally with potential donors. An authorized public employee may solicit gifts during official work hours, while identifiable as a public employee, but must not solicit any individual or entity that has a contract with



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OEMHS, OPI, HHS, the Offices of the County Executive, or any other County agency with which the employee is affiliated.

Source of Gifts

Designated employees may solicit gifts from any individual or entity, including associations, businesses, corporations, foundations, service organizations, chambers of commerce, community groups, religious organizations, and other government agencies.

Types of Gifts

Gifts may include monetary contributions, goods and services, technical assistance, training space, furniture or equipment cost.

Manner of Acceptance of Gifts

Unless the donor makes a written request that there be no public acknowledgement of the gift, the County may publicly acknowledge each gift by placing a notice in the Montgomery County Register indicating the gift donated, the identity of the donor, the identity of the recipient of the gift, and the purpose for which the gift will be used. The County may issue a press release, if desired.

Term

This Executive Order expires on December 1, 2026. This Executive Order is issued under the Authority of § 19A-16(b)(3) of the Montgomery County Public Ethics Law and Ethics Commission waiver dated April, 6, 1990.

Approved:  August 22, 2024

Marc Elrich, County Executive

Date

APPROVED AS TO FORM AND LEGALITY – OFFICE OF THE COUNTY ATTORNEY

/S/ Elizabeth Haynos 8/22/2024 