



# MONTGOMERY COUNTY EXECUTIVE ORDER

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

Subject Employee Solicitation Waiver	Executive Order No. 180-25	Subject Suffix
Department Office of the County Executive	Department No.	Effective Date October 28, 2025

## SOLICITATION OF GIFTS

### OFFICE OF PUBLIC INFORMATION COMMUNITY USE OF PUBLIC FACILITIES COMMUNITY ENGAGEMENT CLUSTER OF THE OFFICE OF THE COUNTY EXECUTIVE

### IN RESPONSE TO HURRICANE MELISSA WHICH MADE LANDFALL IN JAMAICA ON OCTOBER 28, 2025

Pursuant to § 19A-16(b)(3) of the Montgomery County Public Ethics Law, the County Executive authorizes the employees assigned to the Office of Public Information (PIO), the Office of Community Use of Public Facilities (CUPF), and the Community Engagement Cluster (CEC) within the Office of the County Executive, to solicit gifts for the benefit of David “Wagga” Hunt Scholarship Foundation, a non-profit entity formally cooperating with the County to support the victims Hurricane Melissa, which made landfall in Jamaica on October 28, 2025, in accordance with the requirements established by this Executive Order.

#### Employees authorized to solicit gifts

Any employee of PIO, CUPF, or CEC that is working on the County’s efforts to provide relief to the residents of Jamaica in the wake of Hurricane Melissa’s landfall on October 28, 2025.

#### Purpose of the Gifts

The purpose of the gifts is to benefit the David “Wagga” Hunt Scholarship Foundation, a non-profit entity formally cooperating with the County to support the victims of Hurricane Melissa in Jamaica.

#### Manner of Solicitation

Employees authorized to solicit a gift under this Executive Order may participate in presentations, conduct general solicitations through mailings, participate in media activities, or meet personally with potential donors. An authorized public employee may solicit gifts during official work hours, while identifiable as a public employee, but must not solicit any individual or entity that has a contract with OPI, CUPF, or CEC, the Offices of the County Executive, or any other County agency with which the employee is affiliated.



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## Source of Gifts

Designated employees may solicit gifts from any individual or entity, including associations, businesses, corporations, foundations, service organizations, chambers of commerce, community groups, religious organizations, and other government agencies.

## Types of Gifts

Gifts may include monetary contributions, goods and services, technical assistance, training space, furniture or equipment cost.

## Manner of Acceptance of Gifts

Unless the donor makes a written request that there be no public acknowledgement of the gift, the County may publicly acknowledge each gift by placing a notice in the Montgomery County Register indicating the gift donated, the identity of the donor, the identity of the recipient of the gift, and the purpose for which the gift will be used. The County may issue a press release, if desired.

## Term

This Executive Order expires on **December 31, 2026**. This Executive Order is issued under the Authority of § 19A-16(b)(3) of the Montgomery County Public Ethics Law and Ethics Commission waiver dated April, 6, 1990.

Approved:

A handwritten signature in cursive script, appearing to read "Marc Elrich", written over a horizontal line.

Marc Elrich, County Executive

11/07/2025

Date

APPROVED AS TO FORM AND LEGALITY  
OFFICE OF THE COUNTY ATTORNEY

A handwritten signature in cursive script, appearing to read "Kneeney", written over a horizontal line.

11/06/2025