



# APPAREL PROPERTY REQUEST

Name: \_\_\_\_\_ FSID#: \_\_\_\_\_  
 Last First MI Mobile#: \_\_\_\_\_  
 Email Address \_\_\_\_\_

Duty Assignment: \_\_\_\_\_ Volunteer Services \_\_\_\_\_  
 Station LFRD Division Rank

*AUTHORIZED LFRD REPRESENTATIVE SHOULD ADD A QUANTITY TO ANY ITEM WHICH IS AUTHORIZED AND DESIRED.  
 AUTHORIZED ITEMS AT EACH RANK CAN BE FOUND IN POLICY 06-10. PLEASE DO NOT SIGN BLANK FORMS.  
 UPON SEPARATION FROM THE DEPARTMENT, ITEMS IMPRINTED WITH THE LFRD NAME SHOULD BE RETURNED  
 TO THE LFRD. ALL OTHER ITEMS SHOULD BE RETURNED TO PROPERTY WITHIN 5 DAYS OF SEPARATION.*

ITEM DESCRIPTION (Circle Where Needed)	SIZING/COLOR/ADDITIONAL INFO	QUANTITY
T-shirts		
Polo Shirt		
Long Sleeve Button Down Shirt		
Short Sleeve Button Down Shirt		
Pants: Standard Cargo		
Belt		
Oxford Shoes		
Sweat Shirt		
Sweat Pants		
Workout Shorts		
Three Season Jacket		
Collar Pins (Indicate Rank)		
Name Plate: Silver Gold		
Dress Uniform (Chiefs, President & VP Only)		
Dress Hat (Chiefs, President & VP Only)		

Comments: \_\_\_\_\_

**LFRD CHIEF STATEMENT (REQUIRED) FOR LOST, STOLEN, OR DAMAGED PROPERTY**

\_\_\_\_\_

**\*\*Always Required**

LFRD Chief or Designee Authorization: \_\_\_\_\_  
 Signature Print Name FSID Date

**\*\*Only required for Extenuating Circumstances**

DVS Chief: \_\_\_\_\_  
 Signature Print Name FSID Date

Comments: \_\_\_\_\_

