

# Montgomery County Fire and Rescue Service Information Bulletin From the Operations Division

Information Bulletin: 16-06

October 20, 2016

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TO: All MCFRS Personnel

FROM: Division Chief Steve Jones

SUBJECT: Retired Law Enforcement Officers Identification Card

a. Goal:

1. To allow certain retired Fire/Rescue personnel (who were assigned as Law Enforcement Officers with MCFRS at the time of retirement) to be issued a Retired Law Enforcement Identification Card in compliance with The Public Safety Article in the Maryland Annotated Code, specifically PSA 3-513.

b. Definitions:

1. **MD Police Agency:** The Annotated Code of Maryland, Public Safety Code 3-201 2, (e,d 2 ii) and Maryland Criminal Procedure section 208.1 defines the Montgomery County Office of Fire and Explosive Investigations (FEI) as a Police Agency, and defines the members assigned full time who have completed training program approved by the Maryland Police Training Commission, as Police Officers.
2. **Retired Law Enforcement Officer:** Meets the criteria as defined in MD law PSA 3-513.
3. **Retired Law Enforcement Officer Identification Card:** The card will confirm that the employee is a retired law enforcement officer with the department. This card will be issued within 45 days after the officer's retirement from the Department if the officer meets the following requirements:
  - A. The identification card issued under this section shall be in the form approved by the MD Police Training Commission and will include:
    - i. The caption "RETIRED LAW ENFORCEMENT OFFICER" printed on the front of the card;
    - ii. A photograph of the retired law enforcement officer whose name appears on the card;
    - iii. The name of the retired law enforcement officer;
    - iv. The name of the law enforcement officer that issued the card;

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- v. The date the card was issued and a statement that the card does not expire;  
AND
- vi. The following statement: "THIS CARD IS PROPERTY OF THE ISSUING  
LAW ENFORMENT AGENCY"

**c. Procedure:**

1. Personnel who separate from the MCFRS, and have served as a law enforcement officer in the Office of Fire and Explosive Investigations may make application to the Division Chief of Operations in the form of a memorandum for a Retired Law Enforcement Officer Identification Card. Personnel must meet the criteria as outlined Maryland Annotated Code PSA 3-513.
2. Upon receipt of the application, the Division Chief of Operations or designee will review the request and have the Special Operations Section Chief or designee verify that the applicant meets the requirements set forth in MD Law PSA 3-513.
3. If it is determined that the retired employee meets the requirements as outlined in MD Law PSA 3-513, and with the approval of the Division Chief, the retired member will be referred to the MCP security services section for issuance of the Retired Law Enforcement Officer Identification Card.
4. If it is determined that the retired employee does not meet the service requirement as outlined in MD Law PSA 3-513 a denial letter will be drafted for the Division Chief's signature.
5. Verification that the retired member meets the requirements of MD Law PSA 3-513 shall be made through the Special Operations Section and/or the Maryland Police and Correctional Training Commission and personnel records.

**d. References:**

1. Retired Law Enforcement Identification Card: Maryland Annotated Code, Public Safety Article PSA 3-513. Enacted by Larry Hogan, Governor of the State of Maryland 10/2015
2. Annotated code of Maryland: MD Public Safety Codes 3-201, MD Criminal Procedure 2-208.1

Clarifications or questions should be directed to the Special Operations Chief.