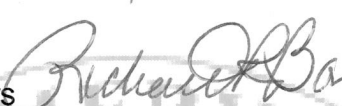


Montgomery County Fire and Rescue Service

FIRE CHIEF'S GENERAL ORDER

NUMBER: 10-16

November 17, 2010

TO: All MCFRS Personnel
FROM: Fire Chief Richard Bowers 
SUBJECT: MCFRS Work-related Injury/Illness Investigations

Effective **November 20, 2010**, all MCFRS work-related injuries/illnesses **must** be investigated. For *career personnel* the on-duty Safety Officer, Battalion Chief or appropriate Chief Officer must conduct the investigation. Work-related injuries and illnesses affecting *LFRD personnel* must be investigated by the on-duty Safety Officer or the appropriate LFRD Chief Officer.

The investigator **must** ensure that the supervisor of the injured/ill individual(s) completes the *Employer's First Report of Injury/Illness* process, and that they document the injury investigation in the **Risk Management Accountability Program (Risk MAP)**. All Certified Chief Officers who do not currently have access to **Risk MAP**, training is available on-line at <http://www.mcfrsit.com/e-learning/RiskMAP/> and must be completed **by January 31, 2011**. Other appropriate personnel must complete **Risk MAP** training before becoming certified as a Chief Officer.

Personnel who have forgotten their login information (required for the course) should click the **Forgot Password** link on the main page of the Tech Training Website (www.mcfrsit.com). When the FDID is entered, the system will e-mail login information to you. When training is completed, access to the **Risk MAP** system will be granted.

Compliance:

For Career Personnel: The MCFRS supervisory chain-of-command must ensure compliance with this Order.

For Volunteer Personnel: The LFRD Department Head must ensure compliance with this Order.

This FCGO supersedes MCFRS Directive 00-14, Injury *Investigations*.

For additional information, please contact A/C Michael Nelson at 240/777-2219.