



MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
MONTGOMERY COUNTY, MD.

## DIRECTIVE

**NUMBER: 03-09**

August 5, 2003

**TO:** All Division of Fire and Rescue Services Personnel

**FROM:** Chief Tom Carr 

**SUBJECT:** Uniform Shoes

The contract between the County and the Union, in Section 46.1, Uniform Shoes, states that employees "may apply the value of the uniform shoe to an alternate shoe from a mutually agreed upon list of shoes incorporated herein". This Directive establishes the reporting and reimbursement procedure for implementing this agreement.

The approved list of uniform shoes includes:

Sears	Die Hard	Model 82402
Warrington	Pro Boots	Model 3005 and 3007
Weinbrenner	Thorogood Boot	Models 804-6140, 804-6087, 804-6381, 804-6446, and 804-6381L (Woman's Cut)
Rocky	Eliminator 2	Model 6032, Model 6032 (Woman's Cut)
Rocky		Model 911-155
Red Wing	Firefighter's Boot	Model 4473 and 8220
Galls	Magnum	Model SP368, 8" SP377 (Woman's Cut)

Employees seeking reimbursement, up to the value of the issued shoe, for purchase of one of these boots must provide the DFRS Property Section with a completed "Request for Payment Form" (County Form 1010). Please include the employee's full name, DFRS I.D. Number, complete home address and the original dated receipt that provides the shoe description and place of purchase.

The Property Section will validate the request and process payment. Payment will be made to the employee by check mailed directly to the address of record.

Routinely, only one issued or alternate pair of shoes will be authorized within any 12 month period.

Please remove and destroy Directive 93-26 from your Directive Book.