



MONTGOMERY COUNTY FIRE AND RESCUE SERVICE
MONTGOMERY COUNTY, MD.

DIVISION OF COMMUNITY RISK REDUCTION SERVICES

DIRECTIVE

Date: February 27, 2007

Number: 07-05

TO: All Fire and Explosive Investigations Section Personnel

FROM: Division Chief Michael T. Love

A handwritten signature in black ink that reads "Michael Love".

SUBJECT: Trespass Notifications

I. Goal

A goal of the Montgomery County Fire and Explosive Investigations Section (FEI) is to comply with the Montgomery County Police (MCP) policy concerning the issuance and enforcement of Trespass Notifications. The MCP 140 "*Trespass Notification Form*" is used to maintain a record of individuals who have been banned from specific locations; those who are the subject of trespassing calls, and for reference on subsequent trespassing calls.

II. Procedure

- A. All requests made by residents, store managers, property owners, or agents to Montgomery County Fire and Explosive Investigations (FEI) Investigators to ban one or more individuals from a specific location must be referred to the Montgomery County Police. The responding MCP officer will complete and issue the MCP 140 form.
- B. If FEI Investigators are operating on the scene of a trespassing complaint, they should request a check by MCP desk personnel at the appropriate MCP District Station to determine whether a valid MCP 140 form is on file for the suspect. If a valid form is on file, the FEI Investigator may arrest the suspect.
- C. This Directive does not preclude an FEI Investigator from making an on-scene arrest, as permitted by law.



Office of the Fire Marshal
Fire and Explosive Investigations
Montgomery County, Maryland

RELEASE AUTHORIZATION

This is a request that the Montgomery County Fire and Explosive Investigations Section discontinue any further investigation of the following reported complaint:

Victim: _____ Crime: _____
CR#: _____ Classification: _____
FR#: _____
Incident Date: _____

I, _____ do hereby request and release the Montgomery County Fire and Explosive Investigations Section from any further investigation or inquiries into the above matter. I affirm that I will not: (initial the following.)

- _____ Pursue this matter any further.
_____ Initiate any further criminal prosecution as it relates to this matter.
_____ Initiate any criminal prosecution against any persons involved in or responsible for the above referenced incident.

I make this request voluntarily, and of my own free will. My decision is not the result of any threats, promises, or inducements made by the Montgomery County Fire and Explosive Investigations Section or any representative thereof.

Signature of (Victim/Parent/Guardian) Date Time

Signature of Investigator Date Time

Signature of Witness Date Time