



DEPARTMENT OF FIRE AND RESCUE SERVICES  
MONTGOMERY COUNTY, MD.

DIRECTIVE

NUMBER 95-15

DATE: July 14, 1995

TO: All DFRS Personnel

FROM: Chief Jon C. Grover, Director  
Department of Fire and Rescue Services *J. C. Grover*

SUBJECT: Driver/Training Certification, Policy No. 23-07

On June 1, 1994, the Montgomery County Fire and Rescue Commission adopted the Emergency Vehicle Driver/Training Certification, Policy No. 23-07. Implementation of the policy requirements for DFRS employees shall follow the guidelines listed below, effective July 1, 1995:

1. Each candidate for each driving position must maintain the requirements identified in the policy and use the appropriate checklist during the certification process. Attached are certification checklists for engine, trucks, rescue squads and ambulances.
2. A firefighter desiring to participate in the Emergency Vehicle Driver/Training Certification Program will obtain the necessary checklist(s) (completing as much as possible and attaching the required documents) and request that his/her station officer assign a driver/trainer.
3. Written tests for all vehicle certification, except ambulance, will be administered by the PSTA on the 2nd Wednesday (0800) of each month. Personnel will be required to preregister by completing an application form that will be distributed by the DFRS Training Officer. This is not a compensated program. Personnel desiring promotion are required to have these certifications.
4. Practical operational tests, based on NFPA 1002, will be administered at the PSTA while on duty. They will be done by appointment only. Tests must be scheduled a minimum of two weeks in advance.

-OVER-

5. Those individuals who began their driver/training program prior to July 1, 1995, have until September 30, 1995, to complete that program. Those who do not satisfactorily complete that program will be required to participate in the certification program covered in Policy No. 23-07 and this Directive.
6. Practical operational tests for ambulances, based on NFPA 1002, will be administered by the station officers.

MONTGOMERY COUNTY DEPARTMENT OF FIRE AND RESCUE SERVICES

MEMORANDUM

July 14, 1995

TO: Driver Candidate/Trucks & Towers

FROM: A.C. Roger A. McGary  
Chief, Field Support Services

SUBJECT: Driver Certification Program

Effective July 1, 1995 all Department personnel desiring to become drivers must complete the Driver Certification program, administered by the Department, that meets the requirements of the Montgomery County Fire and Rescue Commission Policy, No. 23-07, Emergency Vehicle Driver/Training Certification.

Attached to this memorandum is the Emergency Vehicle Driver Certification Checklist for **TRUCKS & TOWERS**. Below are some guidelines to follow in starting your certification program:

1. Attach all valid documentation to the checklist that is required prior to starting your certification program. These are the items covered, in Items 1-7.
2. Meet with your company officer, request that you begin your certification program and that a driver/trainer be assigned. Identify the driver/trainer on the certification checklist form, in the space provided. Each station is to maintain the appropriate materials related to its specifically assigned truck or tower as well as the first due running area of that unit.
3. You will be required to score an 85% on your written Truck/Tower Company Operations test, the Practical Truck/Tower Operations test and the Truck/Tower Driver test.
4. You will need to demonstrate, to within 90% accuracy, your knowledge of your first due response area as determined by your company officer.

-OVER-

5. Written test on vehicle certification, except ambulance, will be administered by the PSTA on the second Wednesday of each month at 0800. You will need to pre-register by memorandum to the Department's Training Officer.

This is not a compensated program. Personnel desiring promotion are required to have these certifications.

6. Practical operational tests will be administered at the PSTA while on duty. They will be done by appointment only and must be scheduled a minimum of two weeks in advance. Scheduling will be done through the PSTA Driver/Trainer Coordinator.
7. Should you fail any practical station(s), you are required to re-test on that station(s) in no less than two weeks and no more than four weeks, or you will be required to repeat all practical stations testing.

MONTGOMERY COUNTY DEPARTMENT OF FIRE & RESCUE SERVICES

Emergency Vehicle Driver Certification Checklist

Unit Type - TRUCKS & TOWERS

Candidate Name: \_\_\_\_\_ Station/Shift \_\_\_\_\_ Date: \_\_\_\_\_

Driver/Trainer: \_\_\_\_\_

Check as completed:

Attach a copy of:

- \_\_\_ 1. Current Class A (or higher) license.
- \_\_\_ 2. Current year certified motor vehicle administration record for your state or the District of Columbia.
- \_\_\_ 3. Emergency Vehicle Operator Course certificate of successful completion.
- \_\_\_ 4. Current year EMT-A or EMT-P card.
- \_\_\_ 5. Current year CPR card.
- \_\_\_ 6. Essentials of Firefighting or Firefighter II certificate.
- \_\_\_ 7. Montgomery County Truck Company Operations course certificate.

-OVER-



MONTGOMERY COUNTY DEPARTMENT OF FIRE AND RESCUE SERVICES

MEMORANDUM

July 14, 1995

TO: Driver Candidate/Rescue Squad/Extrication Unit

FROM: A.C. Roger A. McGary  
Chief, Field Support Services

SUBJECT: Driver Certification Program

Effective July 1, 1995 all Department personnel desiring to become drivers must complete the Driver Certification program, administered by the Department, that meets the requirements of the Montgomery County Fire and Rescue Commission Policy, No. 23-07, Emergency Vehicle Driver/Training Certification.

Attached to this memorandum is the Emergency Vehicle Driver Certification Checklist for **RESCUE SQUAD/EXTRICATION UNIT**. Below are some guidelines to follow in starting your certification program:

1. Attach all valid documentation to the checklist that is required prior to starting your certification program. These are the items covered, in Items 1-7.
2. Meet with your company officer, request that you begin your certification program and that a driver/trainer be assigned. Identify the driver/trainer on the certification checklist form, in the space provided. Each station will maintain the appropriate documentation regarding the assigned Rescue Squad/Extrication Unit as well as maps of its first due area.
3. You will be required to score an 85% on your written Rescue Squad/Extrication Unit Driver test, the Practical Rescue Squad/Extrication Unit Operations test and the Rescue Squad/Extrication Unit Driver test.
4. You will need to demonstrate to within 90% accuracy, your knowledge of your first due response area as determined by your company officer.

-OVER-

5. Written test on vehicle certification, except ambulance, will be administered by the PSTA on the second Wednesday of each month at 0800. You will need to pre-register by memorandum to the Department's Training Officer.

This is not a compensated program. Personnel desiring promotion are required to have these certifications.

6. Practical operational tests will be administered at the PSTA while on duty. They will be done by appointment only and must be scheduled a minimum of two weeks in advance. Scheduling will be done through the PSTA Driver/Trainer Coordinator.
7. Should you fail any practical stations, you are required to re-test on that station(s) in no less than two weeks and no more than four weeks, or you will be required to repeat the entire certification program testing.



MONTGOMERY COUNTY DEPARTMENT OF FIRE & RESCUE SERVICES

Emergency Vehicle Driver Certification Checklist

Unit Type                 -                 **RESCUE SQUAD/EXTRICATION UNIT**

Candidate Name: \_\_\_\_\_ Station/Shift \_\_\_\_\_ Date: \_\_\_\_\_

Driver/Trainer: \_\_\_\_\_

Check as completed:

Attach a copy of:

- \_\_\_ 1. Current Class B (or higher) license.
  
- \_\_\_ 2. Current year certified motor vehicle administration record for your state or the District of Columbia.
  
- \_\_\_ 3. Emergency Vehicle Operator Course certificate of successful completion.
  
- \_\_\_ 4. Current year EMT-A or EMT-P card.
  
- \_\_\_ 5. Current year CPR card.
  
- \_\_\_ 6. Essentials of Firefighting or Firefighter II certificate.
  
- \_\_\_ 7. Montgomery County Practical Rescue course certificate.
  
- \_\_\_ 8. Candidate scored a \_\_\_ % on written Rescue Squad/Extrication Unit test (80% is passing)

\_\_\_\_\_

Signed by Tester

Date

**-OVER-**

\_\_\_ 9. Candidate scored a \_\_\_ % on practical Rescue Squad/Extrication Unit test (85% is passing).

\_\_\_\_\_ Signed by Tester Date

\_\_\_ 10. Candidate scored a \_\_\_ % on Rescue Squad/Extrication Unit Driver test - (85% is passing).

\_\_\_\_\_ Signed by Tester Date

\_\_\_ 11. Candidate has demonstrated a knowledge of response area.

\_\_\_\_\_ Signed by Company Officer Date

\_\_\_ 12. Candidate has successfully completed four (4) hours of practical driving experience on a Rescue Squad/Extrication Unit with a driver/trainer.

\_\_\_\_\_ Signed by Company Officer Date

\_\_\_ 13. Candidate has successfully demonstrated Rescue Squad/Extrication Unit response skills on five (5) incidents.

\_\_\_\_\_ Signed by Evaluator Date

Candidate has met and/or completed all requirements for certification as a Rescue Squad/Extrication Unit Driver.

\_\_\_\_\_ Signed by Station Commander Date

***NOTE: WHEN THE CANDIDATE HAS MET ALL REQUIREMENTS FOR CERTIFICATION FORWARD A COPY OF THIS DOCUMENT TO STATION 20 SCHEDULING FOR FILE UPDATE. FORWARD ORIGINAL TO EMERGENCY VEHICLE DRIVERS CERTIFICATION COORDINATOR - PSTA.***

MONTGOMERY COUNTY DEPARTMENT OF FIRE AND RESCUE SERVICES

MEMORANDUM

July 14, 1995

TO: Driver Candidate/Engine

FROM: A.C. Roger A. McGary  
Chief, Field Support Services

SUBJECT: Driver Certification Program

Effective July 1, 1995 all Department personnel desiring to become drivers must complete the Driver Certification program, administered by the Department, that meets the requirements of the Montgomery County Fire and Rescue Commission Policy, No. 23-07, Emergency Vehicle Driver/Training Certification.

Attached to this memorandum is the Emergency Vehicle Driver Certification Checklist for **ENGINE**. Below are some guidelines to follow in starting your certification program:

1. Attach all valid documentation to the checklist that is required prior to starting your certification program. These are the items covered, in Items 1-7.
2. Meet with your company officer, request that you begin your certification program and that a driver/trainer be assigned. Identify the driver/trainer on the certification checklist form, in the space provided. Each station will maintain the appropriate documentation regarding its specific engine and maps of the first due area.
3. You will be required to score an 85% on your written Pump Operations test, the Practical Pump Operations test and the Pumper Driver test.
4. You will need to demonstrate to within 90% accuracy, your knowledge of your first due response area as determined by your company officer.
5. Written test on vehicle certification, except ambulance, will be administered by the PSTA on the second Wednesday of each month at 0800. You will need to pre-register by memorandum to the Department's Training Officer.

-OVER-

This is not a compensated program. Personnel desiring promotion are required to have these certifications.

6. Practical operational tests will be administered at the PSTA while on duty. They will be done by appointment only and must be scheduled a minimum of two weeks in advance. Scheduling will be done through the PSTA Driver/Trainer Coordinator.
7. Should you fail any practical stations, you are required to re-test on that station(s) in no less than two weeks and no more than four weeks, or you will be required to repeat the entire certification program testing.

MONTGOMERY COUNTY DEPARTMENT OF FIRE & RESCUE SERVICES

Emergency Vehicle Driver Certification Checklist

Unit Type - ENGINE

Candidate Name: \_\_\_\_\_ Station/Shift \_\_\_\_\_ Date: \_\_\_\_\_

Driver/Trainer: \_\_\_\_\_

Check as completed:

Attach a copy of:

- \_\_\_ 1. Current Class B (or higher) license.
- \_\_\_ 2. Current year certified motor vehicle administration record for your state or the District of Columbia.
- \_\_\_ 3. Emergency Vehicle Operator Course certificate of successful completion.
- \_\_\_ 4. Current year EMT-A or EMT-P card.
- \_\_\_ 5. Current year CPR card.
- \_\_\_ 6. Essentials of Firefighting or Firefighter II course certificate.
- \_\_\_ 7. Montgomery County Pumps & Hydraulics course certificate.

-OVER-

\_\_\_\_ 8. Candidate scored a \_\_\_\_% on written Pump Operations test (85% is passing).

\_\_\_\_\_  
Signed by Tester Date

\_\_\_\_ 9. Candidate scored a \_\_\_\_% on practical Pump Operations test (85% is passing).

\_\_\_\_\_  
Signed by Tester Date

\_\_\_\_ 10. Candidate scored a \_\_\_\_% on Pump Driver test (85% is passing).

\_\_\_\_\_  
Signed by Tester Date

\_\_\_\_ 11. Candidate has demonstrated a knowledge of response area.

\_\_\_\_\_  
Signed by Company Officer Date

\_\_\_\_ 12. Candidate has successfully completed four (4) hours of practical driving experience on an Engine with a driver/trainer.

\_\_\_\_\_  
Signed by Company Officer Date

\_\_\_\_ 13. Candidate has successfully demonstrated Pump Operator response skills on five (5) incidents.

\_\_\_\_\_  
Signed by Evaluator Date

Candidate has met and/or completed all requirements for certification as a Pumper Driver.

\_\_\_\_\_  
Signed by Station Commander Date

**SPECIAL NOTE:** *For candidates who have not completed the EMS Driver Certification:  
Within 180 days of this date EMS Driver Certification must be  
completed.*

\_\_\_\_\_  
Signed by Station Candidate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signed by Company Officer

\_\_\_\_\_  
Date

**NOTE: WHEN THE CANDIDATE HAS MET ALL REQUIREMENTS FOR CERTIFICATION  
FORWARD A COPY OF THIS DOCUMENT TO STATION 20 SCHEDULING FOR FILE  
UPDATE. FORWARD ORIGINAL TO EMERGENCY VEHICLE DRIVERS CERTIFICATION  
COORDINATOR - PSTA.**