



DIVISION OF FIRE AND RESCUE SERVICES  
MONTGOMERY COUNTY, MARYLAND

## DIRECTIVE

**NUMBER: 02-20**

**DATE: October 15, 2002**

**TO:** All Personnel

**FROM:** Roger W. Strock   
Chief, DFRS

**SUBJECT:** Removal of DFRS Policy and Procedure #513, Review of Employee Personnel Records, dated December 10, 1991.

Effective immediately DFRS Policy and Procedure No. 513, entitled Review of Employee Personnel Records is rescinded. You are directed to remove and destroy Policy #513 from your copy of the DFRS Policy and Procedure Manual.

For members of the Bargaining Unit, the latest agreement between the Montgomery County Career Firefighters Association, IAFF Local 1664 and the Montgomery County Government governs employee records. For employees not covered by the Bargaining Unit, Section 4 of the 2001 Montgomery County Personnel Regulations should be referenced.

Station Officers must review this with their personnel.