



DIVISION OF FIRE AND RESCUE SERVICES  
MONTGOMERY COUNTY, MARYLAND

# PERSONNEL ACTION

**NUMBER:** (Assigned by Deputy Chief,  
Bureau of Program  
Support Services)

**DATE:**

TO: All DFRS Personnel

FROM: (Division Chief's Name and Signature)

SUBJECT: Personnel Actions

<b>NAME</b>	<b>FROM</b>	<b>TO</b>	<b>DATE</b>
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**APPOINTMENT** (Include only if personnel are in this category)

**TEMPORARY PROMOTION** (Include only if personnel are in this category)

**PROMOTIONS** (Include only if personnel are in this category)

**TRANSFERS** (Include only if personnel are in this category)

**SEPARATED** (Include only if personnel are in this category)

**OTHER** (Such as certification of eligibility lists. Include only if personnel are in this category)

(Goldenrod Paper)