

ATTACHMENT 6.2



MONTGOMERY COUNTY FIRE AND RESCUE SERVICE

Douglas M. Duncan
County Executive

Gordon A. Aoyagi
Fire Administrator

MEMORANDUM

Position 2.38"

3

Date (Position 4.5)

4

TO: (Position 2")

FROM: (Position 2")

SUBJECT: (Position 2")

3

(Typing to begin on line 4.93" position 2")

You will have to adjust accordingly based on the type of printer used.

All documents except Executive Correspondence are to have a document name at the bottom of the last page.

FOR LESS THAN FULL-PAGE MEMO, CENTER AND SPACE ACCORDINGLY.

Last line: 1 1/2" from bottom.

Division of Fire and Rescue Services

101 Monroe Street , 12th Floor • Rockville, Maryland 20850-2589

240/777-2400, TDD 240/777-0275, FAX 240/777-2443

Serving with dedication, courage and compassion