



# Volunteer Application (Student Use Only)

## PERSONAL DATA

Name: \_\_\_\_\_ Gender:  Male  Female  Other

Date of birth (mm/dd/yyyy): \_\_\_\_\_ Country of Origin: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: ( ) \_\_\_\_\_ Cell phone: ( ) \_\_\_\_\_

E-mail address: \_\_\_\_\_

Emergency contact: \_\_\_\_\_

Home phone: ( ) \_\_\_\_\_ Cell phone: ( ) \_\_\_\_\_

## BACKGROUND AND INTERESTS

- Current School/Occupation: \_\_\_\_\_  Full-time  Part-time
- Special skills/ interests, including software applications: \_\_\_\_\_

- Level of education and or training completed?

(a)  Elementary  Middle  High School

(b) Undergraduate/Graduate Major and Degree: \_\_\_\_\_

- What is motivating you to volunteer? What are your goals?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- School Community Service (SSL):  Y  N

- What is your first/native language? \_\_\_\_\_

- In what other languages can you comfortably communicate? Please check "S" for spoken and "W" for written

S  W English     S  W Spanish     S  W Chinese     S  W Korean

S  W Vietnamese     S  W French     S  W Amharic     S  W Farsi

S  W Arabic     S  W other: \_\_\_\_\_

## VOLUNTEER WORK INTERESTS

- Which volunteer positions are most interesting to you? (Check all that apply)

Customer Service     Data Entry     Event Helper

Web Design     Photo/Videography     Reception

Teaching Aide     Researching Community Resources

General Clerical     Other: \_\_\_\_\_

**PLEASE ATTACH A COPY OF YOUR RESUME:**

Resume attached     I do not have a resume

**AVAILABILITY**

• Do you prefer to work from your home or office?     home     office     Both

**LOCATION AND TIME PREFERENCE (check all that apply)**

Wheaton     East County     Gaithersburg     Germantown

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
9 AM - 12 Noon							
12 Noon - 3 PM							
3 PM - 6 PM							closed
6 PM - 9 PM							closed

**Please consider general operational hours for each site:**

**Wheaton:** Mon.-Thurs., 9am-9pm; Sat. 9am-1pm  
**East County:** Tues., 5pm-9pm; Thurs., 9am-5pm; Sat., 9am-1pm (East County RSC)  
 Wed. & Thurs., 5pm-9pm (White Oak Library),  
**Gaithersburg:** Tues., 5pm-9pm; Wed., Fri. & Sat., 10am-3pm  
**Germantown:** Tues. & Thurs., 5pm-9pm

- Frequency: \_\_\_\_\_ hours per week    OR     One time event     Negotiable
- Are there times when you cannot volunteer? \_\_\_\_\_

**NOTE:** Please note that we serve primarily an adult age group.

**VALIDATION**

- I consent to the County's use of any photographs taken or videos made of the programs held by the Gilchrist Immigrant Resource Center.
- I understand that if I require an accommodation to perform my volunteer assignment, I need to discuss any medical or other needs with the person in charge prior to beginning the assignment.
- I acknowledge that submission of this form validates that the above information is correct.

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If the above is under age 18, a parent/guardian signature and disclosure of volunteer applicant age is required.**

Parent/Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Return this application to:

Charles W. Gilchrist Immigrant Resource Center  
 11002 Veirs Mill Rd, Suite 506  
 Wheaton, Maryland 20902

Or print, scan and e-mail this form to: [GilchristCenter@montgomerycountymd.gov](mailto:GilchristCenter@montgomerycountymd.gov)