**Members and Alternates Present:** Raymond Crowel, Jackie DeCarlo, Travis Gayles, Leslie Graham, Michelle Hawkins (phone), Amy Lindsey, Kathy McCallum, Beatrice Miller, Nguyen K. Nguyen, Samuel Oji, Cesar Palacios, Myriam Torrico, Monika Driver, Gina Maxham, Kate McGrail, Diana Saladini

**Healthy Montgomery Staff:** Chunfu Liu, Amina Faizan, Sara Safi

**IPHI Staff:** Michelle Caruso, Michael Rhein

**Guests**: Alan Kaplan, Sanjana Quasem, Jennifer Vidas, Tanveer Saini

**Meeting materials made available online or provided at the meeting:**

* Agenda
* October Draft Minutes for Approval
* Summary Report on Healthy Montgomery Core Measures for Hospital Community Benefit Service Areas
* Strategic Alignment Plan

| **Topic/Presenter** | **Key Points** | **Action Item/**  **Responsible Person** |
| --- | --- | --- |
| **Welcome and Opening Remarks,** *Co-Chairs Jackie DeCarlo and Travis Gayles* | Co-Chairs welcomed the group and requested that all attendees introduce themselves. | N/A |
| **Approval of Minutes,** *Co-Chair DeCarlo* | The October meeting minutes were approved with no objection after quorum was reached. | Finalize October Minutes – HM Staff |
| **HHS Health Officer’s Comments**  *Dr. Travis Gayles* | Dr. Gayles briefly addressed coming changes in leadership. Montgomery County will have a new County Executive (CE) and there will be several new members of County Council. There will be a search for a new Director for the Department of Health and Human Services as well as for other departments/agencies within the County.  Healthy Montgomery is looking to actively engage with the community and internally.  Updates from last meeting include the Zip Code Rankings Report which is part of an effort to use data to engage partners and experts in different agencies and organization to look at deeper root causes and inform/create policy. By early February, we hope to bring people together to engage in conversations about HiAP.  The next report coming out will be about maternal health and mortality which should be a county-wide priority. | N/A |
| **BHSC Strategic Alignment Update**  *Dr. Jenny Vidas, MC Behavioral Health and Crisis Services* | Phase 1 has been completed followed by a written report that came out in March. Dr. Vidas shared some major themes that emerged and the core strengths of the MC behavioral health system.  Phase 2 has been going on for the past year. So far, they have printed and disseminated the March report, reconvened stakeholder groups to address priority action steps and obtained letter of support from the Commission on Behavioral Health Group.  Progress Update: Stakeholder groups and other groups are planning and performing work aligned with strategic alignment priorities, Children - WRAP development with MCPS, BtheOne 2.0 launched, increased Mental Health First Aid (MHFA) training for PTAs and school personnel, exploration of research and data to match children with adult mentors; Adults – HM and Collaboration Council are teaming to enhance infoMontgomery, “The S Word” screening through collaboration with EveryMind and hospitals, increased staff and capacity of STEER and Mental Health Court, NarCan administration training and a pilot for suicide therapy groups was submitted; Seniors – senior focused MHFA trainings, bringing arts to seniors to combat loneliness and social isolation, and proposal development for mobile behavioral health treatment.  Next Steps: reconvene all groups in Spring 2019 to evaluate processes and review priorities | Dr. Vidas will send PowerPoint slides to Karen and send out information about the Senior Workgroup |
| **Healthy Montgomery Workgroups** – **Updates**  *Health in All Policies:*  *Amy Lindsey*  *EWBA/TCI: Michelle Caruso*  *Hospital Workgroup:* | There is an opportunity to include health (i.e. how will future changes in the county impact health?) in the General Plan document update. Amy suggested that HiAP be involved in this. The project is in its early stages, however to ensure that health in included, the Planning Department will need to buy-in. So far, interviews with different agencies have been done, and they are looking to do more outreach.  3 abstracts were submitted to the National Network of Public Health Institutes. Working on becoming more collaborative with various sectors within TCI  The workgroup has been primary working in behavioral health. In addition to “The S-Word” screening, they are trying to map behavioral health data compared to availability and need to identify how to better meet the needs of MC residents. | N/A |
| **Reboot Survey/2019 Planning** *Co-Chairs J. DeCarlo & T. Gayles*  *Hospital Community Benefits Report: Chunfu Liu* | There is priority shift to the lens perspective. Feedback on equity, surveillance data, social determinants of health and access (to insurance and care based on varying personal/geographic characteristics) was considered.  Chunfu Liu briefly discussed the October Report on Healthy Montgomery Core Measures for Hospital Community Benefit Service Areas. The report provides temporal data for comparing the effectiveness of hospital initiatives and gives insight into best practices. There was discussion on included qualitative data in the report, as well as community level data.  There was continued discussion on data sharing and inclusion of qualitative data. Behavioral health was brought up as an example to triangulate data to create a broader, multipronged approach.  Dr. Gayles spoke about creating a clearer vision of HM including creating county specific measures, being a leader of driving health-related conversations and efforts in MC and partnering with hospital and providers to improve health care delivery. Dr. Gayles mentioned the need to meet with the new HHS committee to gain information on needs, address redundancy in current efforts and brainstorm unique initiatives. | HM staff will send copy of Chunfu’s analysis of HMSC approach. |
| **Announcements** | Non-profit groups are hosting a send-off for Uma on 12/5. | N/A |
| **Wrap-Up/Adjourn**,  *Co-Chairs J. DeCarlo* | The next Healthy Montgomery Steering Committee meeting will not be held at Ingleside at King Farm. Stay tuned for the January 14th meeting location. | N/A |