

Accessibility Advisory Committee Meeting  
April 6, 2022  
Teleconference via Zoom  
3:00-5:00 pm  
Agenda

- 3:00-3:05 Zoom Etiquette\*  
Francie Gilman
- 3:05-3:10 Introductions and Organization Updates  
Cindy Buddington
- 3:10-3:30 Staff Training Followup and Questions  
Elizabeth Lang
- 3:30-3:40 Outreach  
Francie Gilman
- 3:40-3:50 Programming  
Braille Committee Report  
Debbie Brown  
Other/New Ideas  
Cindy Buddington
- 3:50-4:30 AAC Priorities for Future Discussion  
Jill Lewis
- AAC Leadership, Structure, and Procedures
  - Expanding Committee Membership
  - The AAC portrayal on the MCPL website
- 4:30-4:45 Library Update  
Elizabeth Lang
- 4:45-4:55 Library Board Update  
Tim Lighter

Next Meeting: June 1, 2022

## Zoom Information:

Jane Carona is inviting you to a scheduled Zoom meeting.

Topic: AAC April Meeting

Time: Apr 6, 2022 3:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

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\* Zoom etiquette basics:

If you're not speaking or leading a discussion, please Mute to keep background distractions to a minimum for other participants. Raise your hand and then unmute when your name is called. You can click on the Zoom icons on your screen (microphone for mute/unmute, the hand for raise/low hand), or use the following keystrokes:

To mute/unmute is a toggle:

On a regular telephone it's Star 6

On the iPhone app, "Mute" is a button in the lower left corner of the screen

On the Windows app on the computer, it's Alt-A

On a Mac it's Command(⌘)+Shift+A.

To raise/lower hands is a toggle:

On the regular telephone, Star 9

On the iPhone app, it's under the "More" tab in the lower right corner of the screen

On the Windows app on the computer, it's Alt-Y

On a Mac it's Option+Y.