Accessibility Advisory Committee Meeting
Montgomery County Public Libraries
Thursday, Sept. 15, 2022
Teleconference via Zoom
3:00-5:00 pm

Agenda

**NOTE to AAC Members: Please come having read the new draft AAC Overview document so that today's discussion is more productive.**

3:00-3:05     Zoom Etiquette* — Francie Gilman

3:05-3:10     Introductions and Organization Updates — Cindy Buddington

3:10-4:10     Discussion of the draft AAC Overview — Cindy Buddington and Betty Thompson

4:10-4:30     Library Update — Elizabeth Lang

4:30-4:40     Library Board Update — Tim Lighter

4:40-4:50     ADA Compliance Office report — Matt Barkely

4:50-5:00     Review Action Items and New Business.

Next Meeting: Thursday, December 15, 2022, 3:00-5:00 pm


*Zoom etiquette basics:
- If you're not speaking or leading a discussion, please Mute to keep background distractions to a minimum for other participants.
- Raise your hand and then unmute when your name is called.
- You can click on the Zoom icons on your screen (microphone for mute/unmute, the hand for raise/low hand), or use the following keystrokes:
- To mute/unmute is a toggle:
    On a regular telephone it's Star 6.
    On the iPhone app, "Mute" is a button in the lower left corner of the screen.

On the Windows app on the computer, it's Alt-A.

On a Mac it's Command(⌘)+Shift+A.

• To raise/lower hands is a toggle:

On the regular telephone, Star 9.

On the iPhone app, it's under the "More" tab in the lower right corner of the screen.

On the Windows app on the computer, it's Alt-Y.

On a Mac it's Option+Y.

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