

ASPEN HILL LIBRARY ADVISORY COMMITTEE (LAC)**AGENDA****September 20, 2021, 7:30 to 9:30 pm****Meets Monthly on the Third Monday****Zoom Meeting Info.:** <https://us06web.zoom.us/j/85071688935>**Call-in number** 301 715 8592, **Meeting ID** 850 7168 8935**Elections of New Officers**

1. Call to Order (7:30pm)
2. Roll Call / Zoom Protocols / Self-Introductions
3. Aspen Hill LAC Secretary's Approval of Minutes
4. Aspen Hill Library Branch Manager's Report
 - a. Covid-19 Opening Updates
 - b. Facilities/Physical Plant issues
 - i. Concrete deterioration of parking lot, sidewalks, and steps
 - c. Circulation, foot traffic, reference requests, statistics, etc.
 - d. Collection issues and Integrated Library system progress
 - e. Programming: Summer Programming & Summer Reading; Fall/Winter Programming
 - f. Services
 - g. Staffing issues
 - h. Other news
 - i. Inclusion, Diversity, Equity, and Accessibility
5. Library Board Liaison's Report
 - a. Library budget
 - b. Library Board activities
 - c. Inclusion, Diversity, Equity, and Accessibility
6. Aspen Hill LAC Reports
 - a. Aspen Hill Chair's Report
 - i. Membership
 - ii. Nomination & Elections of Chairperson and Secretary for 2021-2022
 - iii. Meeting Schedule
 - Summer Break: July & August
 - Fall/Winter Schedule: September to December 2021
 - Meets Monthly on the Third Monday, 7:30 to 9:30 pm

Monday, September 20 7:30 to 9:30 pm – Library Advisory Committee meeting
 Zoom Meeting Info.: <https://us06web.zoom.us/j/85071688935>
 Call-in number 301 715 8592, Meeting ID 850 7168 8935
 Elections of New Officers

Monday, October 18 7:30 to 9:30 pm – Library Advisory Committee meeting
 Zoom Meeting Info.: <https://us06web.zoom.us/j/89958517500>
 Call-in number 301 715 8592, Meeting ID 899 5851 7500

Monday, November 15 7:30 to 9:30 pm – Library Advisory Committee meeting
 Zoom Meeting Info.: <https://us06web.zoom.us/j/87587209596>
 Call-in number 301 715 8592, Meeting ID 875 8720 9596

Monday, December 20 7:30 to 9:30 pm – Library Advisory Committee meeting
 Zoom Meeting Info.: <https://us06web.zoom.us/j/85429561235>
 Call-in number 301 715 8592, Meeting ID 854 2956 1235

b. Aspen Hill LAC Secretary's Report

- i. LAC Roster - Confirm Contact Information
- ii. LAC membership application and renewal of terms for any that have expired
- iii. Completion of any necessary volunteer and insurance paperwork

c. Landscape Committee report

7. Friends of the Library Aspen Hill Liaison report

8. Upcoming meetings and events

9. Other business & Open Floor

10. Adjournment (9:30pm)

Please note: The Aspen Hill LAC meets monthly on the third Monday, 7:30 to 9:30 pm. The library is wheelchair accessible, and interpreters for persons who are deaf or hard of hearing are available upon seven (7) business-days' notice; for accommodations and other assistance, please contact the agency manager. The meetings will be by teleconference from September to December 2021. For current information on how to participate in the teleconference, contact Aspen Hill LAC Chair, Josephine Rios-Davis, at JosephineRiosDavis@gmail.com

All meetings of the AH LAC are open to the public. The schedule of meetings should be available online under the "Library Advisory Committee and Library Board Meetings Calendar" at <http://www.montgomerycountymd.gov/library/board/index.html#calendar>

For more information on how to join visit the website of the Aspen Hill Library Advisory Committee (LAC) <https://www.montgomerycountymd.gov/Library/board/aspenhilllac.html>

The Library Advisory Committees Handbook

<https://montgomerycountymd.gov/Library/Resources/Files/board/lac-handbook.pdf>

Library Advisory Committees Application

<https://mcgmd.wufoo.com/forms/q1hx790p0xihc8w/>