

ASPEN HILL PUBLIC LIBRARY ADVISORY COMMITTEE (AHLAC)**AGENDA****October 18, 2021, 7:30pm to 9:30pm****Meets Monthly every 3rd Monday****Zoom Meeting Info.: <https://us06web.zoom.us/j/89958517500>****Call-in number 301 715 8592, Meeting ID 899 5851 7500**

1. Call to Order & Welcome by New AHLAC Chair
2. Zoom Protocols / Roll Call & Self-Introductions
3. Aspen Hill LAC Secretary - temporary scribe
4. Approval of Minutes
5. Aspen Hill Library Branch Manager's Report
 - a. Facilities/Physical Plant issues
 - i. Concrete deterioration of parking lot, sidewalks, and steps - followup
 - ii. Other issues - Status
 - c. Circulation, foot traffic, reference requests, statistics, etc.
 - i. September meeting followup
 - ii. October data
 - d. Collection issues and Integrated Library system progress
 - i. Collection issues
 - ii. Integrated Lib. system rollout update and request for presentation for AHLAC
 - e. Programming: Summer Programming & Summer Reading; Fall/Winter Programming
 - f. Services
 - g. Staffing Update
 - h. Other news
 - i. Inclusion, Diversity, Equity, and Accessibility - followup re: LIB Equity Group
6. Library Board Liaison's Report
 - a. Library budget & Director's September report (highlights)
 - b. Library Board activities
 - c. Inclusion, Diversity, Equity, and Accessibility
 - d. System wide metrics / statistics (during Covid)

7. Aspen Hill LAC Reports

a. Aspen Hill LAC Chair's Report

- i. Short Break & Membership
- ii. Nominations for Secretary for 2021-2022
- iii. Diversity, Inclusion, Equity, Accessibility, and more
- iv. Meeting Schedule (see below)
Fall/Winter Schedule: September to December 2021
Meets Monthly on the 3rd Monday, 7:30pm to 9:30pm

Monday, October 18, 7:30pm to 9:30 pm – Library Advisory Committee meeting
Zoom Meeting Info.: <https://us06web.zoom.us/j/89958517500>
Call-in number 301 715 8592, Meeting ID 899 5851 7500

Monday, November 15, 7:30pm to 9:30pm – Library Advisory Committee meeting
Zoom Meeting Info.: <https://us06web.zoom.us/j/87587209596>
Call-in number 301 715 8592, Meeting ID 875 8720 9596

Monday, December 20, 7:30 to 9:30 pm – Library Advisory Committee meeting
Zoom Meeting Info.: <https://us06web.zoom.us/j/85429561235>
Call-in number 301 715 8592, Meeting ID 854 2956 1235

b. Aspen Hill LAC Secretary's Report

- i. Completion of any necessary volunteer and insurance paperwork

c. Landscape Committee Report

- i. Calendar of upcoming meetings / programs

8. Friends of the Library Aspen Hill Liaison report

- a. Calendar of upcoming meetings / programs
- b. Book Depot followup

9. Upcoming meetings and events

- a. Remaining County Executive Budget Forum on FY23 Operating Budget – Oct. 19, 2021 7-8:30pm, Hybrid format: Link below and (in person) Mid-County Regional Services Center, 2424 Reedy Drive, Park and Planning Bd rm

https://www.montgomerycountymd.gov/OPI/slider_calendar.html?trumbaEmbed=view%3Devent%26eventid%3D155879326

[Calendar - Montgomery County, MD](#)

Montgomery County, MD. Government County Web Accessibility information including Alternative Format Requests for Disabled Users are provided on this page.
www.montgomerycountymd.gov

- b. Citizens for MD Libraries, 2021 Annual Conference for Friends, Trustees and Lib. Supporters Oct. 16, 10am – 12:30pm

- c. LACs can meet in-person at the library, starting Nov. 1, 2021

10. Other business & Open Floor

11. Adjournment

Please note: The Aspen Hill LAC currently meets **virtually** Monthly on the 3rd Monday, 7:30pm to 9:30pm. The library is wheelchair accessible, and interpreters for persons who are deaf or hard of hearing are available upon seven (7) business-days' notice; for accommodations and other assistance, please contact the agency manager. The meetings are also accessible by teleconference from September to December 2021. For current information on how to participate in the teleconference, contact Aspen Hill LAC Chair, Althea Grey-McKenzie, at agmsignature@gmail.com

All meetings of the AHLAC are open to the public. The schedule of meetings should be available online under the "Library Advisory Committee and Library Board Meetings Calendar" at <http://www.montgomerycountymd.gov/library/board/index.html#calendar>

For more info on how to join visit the website of the Aspen Hill Library Advisory Committee (AHLAC) <https://www.montgomerycountymd.gov/Library/board/aspenhilllac.html>

The Library Advisory Committees Handbook (we encourage members to review the Handbook) <https://montgomerycountymd.gov/Library/Resources/Files/board/lac-handbook.pdf>

Library Advisory Committees Application (please share this link with those interested in joining the LAC) <https://mcgmd.wufoo.com/forms/q1hx790p0xihc8w/>