

Aspen Hill Library Advisory Committee Minutes

Meeting of September 24, 2018

Call to Order: The meeting was convened at 7:36 pm by Chair Elliot Chabot

Present: LAC Members---Betty Bell, Aleen Chabot, Elliot Chabot, Babs Margolies, Chris Swan, Judy Tankersley. AH Library Branch Manager David Payne. Library Board Liaison Kim Durcho.

Also Present: Phil Sussler

Introduction: those present introduced themselves.

Election of Secretary: Judy Tankersley was nominated to be Recording Secretary and approved by voice vote of the Members.

Minutes of Prior Meeting: Minutes of the June 11 Meeting were approved with corrections to typed mis-spelling of Elliot Chabot's name in Meeting Schedule section.. The minutes of the May meeting will be presented at the next meeting.

Report of the Branch Manager: David Payne presented two pages of statistical information concerning summer reading and circulation (both attached). He reported foot traffic of 35,544 in July and 37,126 in August. New programming includes: Girls Who Code, Grades 3-5, capacity of 20 enrollees --- hopes to continue and expand it; Gandhi Brigade - video production for teens; STEM workshop; Adult Workforce Development; October 17 program on fake news; and a Meditation event for Spanish speakers.

There is a County wide hiring freeze, but AH is almost fully staffed. Children's Librarian Fran Kaplan is serving Noyes Library three days a week. Building Issues/News included report of installation of 3 new sump pumps in August which should address flooding problems in lower level. Some ceiling drips were found to be from the AC, not roof problems and are to be repaired the following week. The air circulation system has been turned off to deal with the noise problem near the service desk.

Facilities Issues: An updated punch list of remaining issues was circulated and is attached. Elliot Chabot commented on the serious concern about the lack of a curb cut, visible to the parking area, near the front entrance as had existed prior to the Refresh. Signage that clearly indicated restroom location in the lower lever had previously hung from the ceiling, but was not returned after the Refresh. Other building concerns were discussed, including spigots, landscaping, and outside benches. David Payne indicated that he wanted to review the punch list which was new to him, raise concerns at his meeting with the Library Facilities Manager and would report back next meeting with status.

Collection Issues: Elliot Chabot indicated that a committee of the LAC and the Aspen Hill FOL had met to provide input on the revision/update of the County's Collection Policy and would have a report in a month or two.

Membership: Jennifer Nathanson was approved by the Library Board for membership on the AH Library Advisory Committee. The application of Phil Sussler to appointment was passed on to Kim Durcho to present to the Library Board.

Reports:

Babs Margolies reported for the **Landscape Committee** and indicated they were meeting re the gardening, looking into the bench order/delivery/placement, and gathering any additional award plaques.

Kim Durcho reported on the **Library Board**. Mr. Jensen Chiu was recently elected Chair of the Board. A joint meeting of the County Friends of the Library and the Library Board is upcoming. The revised Handbook for LAC's has been adopted. See Attached Report for further details.

Chris Swan reported for the **Friends of the AH Library**. The 27th Annual AH Community Festival was held on September 22 with programs for kids, Free Book Give Away, and bookmark crafts. The Fall Book sale will be October 27, and will also include sale of puppets by the Knitting and Crochet Club.

Meeting Schedule: Next meeting date is October 15, Monday. November 12 is unavailable. December 1 is an am meeting on a Saturday. Elliot Chabot will send an update of 2019 meeting dates via email.

Other Business: No new business was identified.

Announcements: Upcoming Candidate Forums:

1. State Senate District 19, Thursday, Sept 27, 7:30 pm
2. County Executive, Thursday, Oct 4, 7:45 pm
3. Board of Education, Thursday, October 18, 7:30 pm

Adjournment: the Chair adjourned the meeting at 9:33 pm, after announcing that the next meeting would be on Monday, October 15, at 7:30 pm

Judy Tankersley
Recording Secretary