

# Aspen Hill Library Advisory Committee Minutes

Meeting of June 01, 2019

Community Meeting Room of Aspen Hill Library

**Call to Order:** LAC Chair Elliot Chabot called the meeting to order at 10:10 a.m.

**Present: LAC Members:** Betty Bell, Aleen Chabot, Elliot Chabot, Carol Petzold, Eileen Smith, and Chris Swan. Also present were David Payne, Aspen Hill Library Branch Manager, and Jane Williams, Acting Library Board Representative, Babette Margolies, Bobbi Melanson, Josephine Rios-Davis, Arlene Siller, and Barbara E. Smith, community residents.

**Minutes** of the May 13, 2019 Meeting were amended: Collection Issues section – Sentence “Feedback has been very positive so far.” Removed; Library Board Liaison section - Paragraph 2, sentence 1 - “The Board’s Annual Report was presented at the May 8 meeting” – deleted. The revised minutes were then approved.

## **Branch Manager Payne’s Report:**

**Foot traffic:** The foot traffic counter continues to have “wonky” issues, so the 146,000 count is approximate. However, circulation numbers were 236,600 volumes. 2,135 library cards have been issued so far this year.

**Programming:** The OATS workshop on Streaming and Smart TV will be held this month. Fifteen youth programs, as well as teenage and adult programming is planned for this summer. A Summer Reading Program is also planned. Aspen Hill Library is partnering with MCPS (Montgomery County Public Schools) to offer Parent Academies. The Library will provide Parent Library Services, while MCPS will handle Children’s Professional Services.

**Facilities Issues:** David Payne will meet with Angelisa on June 13 to find out where we are on the ongoing facilities issues. He noted that the beeping is going off constantly. It is a complex problem, but it is being looked into. Following a patron complaint on another issue, the addition of a Baby Changing Table in the Men’s Room is being considered.

**Collection Issues:** Branch Manager Payne shared the fact that we have 916 Science Fiction books in our collection.

**Budget:** Jane Williams, Library Board Liaison, stated that there is nothing new on the budget beyond what was stated at the LAC May Board meeting. Elliot reminded us that the Budget Process is never ending. He also stated that the County Executive is conducting forums for next year’s budget. Several of the forums are scheduled for June.

**Membership:** The Chair reported no new applications have been received, however one or two are expected to be turned in by our next Board meeting.

**Landscape Committee:** Bobbi Melanson reported that the Aspen Hill Garden Club and FOL received a \$1400 written bid estimate from Eric Wenger for the redo of the Library Garden effected by the Refresh. A decision as to proceeding with the work will be made at the Garden Club meeting on June 11. Babette Margolies reported that she, Susan Dunham, and Fran, Children's Librarian, completed plans for the Children's Garden project. Garden Club members will complete initial garden preparations and families who have signed up with Fran will do the planting on June 20.

**Library Board Liaison:** Acting Library Board Liaison, Jane Williams, shared that the Library Board is waiting for the County Executive to appoint a permanent director. She also shared with us that Will Jawando, Montgomery County Council Member-at-Large, will be meeting with the communities of each Library in Montgomery County. In other news, there will be an information session on June 12 at 7pm in Silver Spring. The 2020 Budget, State issues, and Community Issues will be discussed.

**Friends of the Library:** Chris Swan, president of the AH FOL, welcomed everyone to Library Appreciation Day. She stated that most FOL information will be shared at the 11am FOL Board Meeting following this LAC meeting. She reminded those present that the Budget Committee will meet for several hours on June 9<sup>th</sup> to review all details and set the 2019-2020 budget. She shared that the Library Board requires that the physical year begin on July 1. Chris also noted that the Wheaton Interim Library will be closing. It is the hope that some of the patrons will come to the Aspen Hill Library.

**Upcoming Meetings and Events:** Elliot noted that the LAC, AH FOL, and the Aspen Hill Civic Association will cosponsor a Home Owners Tax Credit Workshop on June 9. The next LAC meeting was scheduled to take place on Monday, June 10. It was suggested that meeting be skipped because of the present Library Appreciation Day meeting. A hand vote said everyone agreed. The next regularly scheduled meeting will be September 9. Elliot will send out an announcement if any emergency arises before then.

**Adjournment:** After asking if there was further business, and seeing none, the Chair adjourned the meeting at 11:00 am.

Babette Margolies (Substitute)  
Judy Tankersley Recording Secretary