

# Aspen Hill Library Advisory Committee Minutes

11/04/2019 Meeting

Community Room, Aspen Hill Library

**Call to Order:** LAC Chair Elliot Chabot called the meeting to order at 7:45, and apologized for the delay in starting.

**LAC Members Present:** Betty Bell, Aileen Chabot, Elliot Chabot, Babette Margollies, Carol Petzold, Eileen Smith, Chris Swan, and Judy Tankersley. Also Present: Christine Freeman-Branch Manager, Jane Williams - Library Board, Brian Crider-community member, and JosephineRios-Davis-community member.

**Minutes** of the September 9, 2018 Meeting were accepted as submitted.

## Aspen Hill Library Branch Manager Report:

Since this was first day at Branch, Ms. Freeman could only report on a few items. **Staffing:** Library needs Teen, Adult Services person. Mark Santerd is on board with Social Media/Instagram expertise. Chris Freeman reports that she had been the Librarian at the Noyes Children's Library for several years and can make sure children's programming continues until a Children's Librarian is hired for the AH position.. **October** foot traffic was 30,897. **Programming** is usually done quarterly, and the Library is now looking at Spring events and seeking feedback on current programming.

## Facilities/Chris Freeman reported:

No flooding reported after last rain. Odor in community room and downstairs hall General Services Department will check AC vent in room near Emergency exit door. No plan for installation of counter on downstairs exit door from community room. Noisy hand drier will be replaced. Baby changing station will be installed in Men's Restroom. Emergency Beeper (Verizon/Emergency Services Connection) has been fixed. Curb cut issue (#3) is outside of the Library Department purview.

## Questions from LAC

Curb cut placement remains an issue. Flag Pole light affecting night users of the pathway exit to parking lot, Item #38. Status of outside spigots on Aspen Hill Road side of building requested. Problems with faucet in Ladies Room.

## Collection Comments from Library

AH has improved its Sci Fi and Large Print collections since the 2017 refresh. Collections are community driven. Well rounded in total, with gaps only in older materials

## Budget

County Executive Erlich has modified the process somewhat and has scheduled five Budget

Forums to gather public input prior to presenting his Budget in January. One in Mid-County was held in October.

**LAC Handbook**

Jane Williams reported from the Library Board that the Board will use feedback re the LAC Application process to clarify and simplify it. Send any suggestions/questions to Jane Williams by next week so she could bring them to the Board: [janewilliams11113@yahoo.com](mailto:janewilliams11113@yahoo.com).

**Membership**

Josephine Rios-Davis indicated she planned to apply. Brian Crider was considering doing so.

**Landscape Committee-Babette Margolies**

The Children's Garden was successful and is dormant until Spring. Hope to involve participants next year in whole process of planning, planting, and maintaining the site. Still discussing possible hose cover to store garden hose outside once watering schedule begins. Kaiser Permanente will come to Garden Club Meeting in November to discuss plans and interaction.

**Library Board Liaison:**

Jane Williams provided a report on Library Board activities from herself and Carrie Villar that is attached. Ms. Williams drew attention to two upcoming events to the group: Joint meeting of Library Board and local LACs on November 6, at Wheaton Library and the reopening of the Marilyn Praisner Library on November 16, at the conclusion of its refresh.

**Friends of the Library Liaison:**

Chris Swan announced the Fall Book Sale took place on Saturday, October 26. The next meeting of the Aspen Hill FOL group will be Saturday, November 9, at Carol Petzold's home.

**Upcoming Events:**

November 14 - Aspen Hill Vision Zero Report Public Hearing at M-NCPPC  
March 8 - Property Tax Workshop at AH Library, Sunday 2-4 pm  
Election Year Candidate Forums, to be scheduled in 2020.

**Adjournment:**

Seeing no further business, the Chair announced that the next meeting of the Aspen Hill LAC would be on Monday, January 13, 2020 at 7:00 pm in the Library Community Room. The meeting adjourned at 9:34 pm.

Judy Tankersley, Recording Secretary

