

ASPEN HILL LIBRARY ADVISORY COMMITTEE - MINUTES

MARCH 19, 2024

Attendees: Althea Grey-McKenzie, Chair; Delores McKoy, Secretary; Eileen Smith, Ariana McKenzie, Chris Swan, Babs Margolies; MCPL: Regional Manager, Adrienne Miles Holderbaum; MCLB: Liaison, Adaobi Ezeadum; Sent regrets: Moye Stephenson-Fairweather

Call to order: Chair, Althea Grey-McKenzie welcomed everyone and called meeting to order at 7:30pm with Zoom protocols in place. A moment of silence was held in honor and memory of Aileen Chabot and condolences were expressed to her family. Cards will be sent to the family address.

Secretary Report: Secretary, Delores McKoy reported that November 2023 Minutes and January 2024 Minutes were ready for review. Review & Approval of Minutes:

- 1) November 2023 Minutes were approved with correction; Chris Swan moved to approve minutes; Delores McKoy seconded.
- 2) January 2024 Minutes were approved with corrections: Chris Swan moved to approve the minutes; Babs Margolies seconded.

AHLAC Chair Report: Chair Althea Grey-McKenzie, reported that there are 17 members and the need for more members to join as well as nominations for officer positions. One member, Daniel Tanner joined in November, but has not attended any meetings or replied to emails and phone calls. Chair Grey-McKenzie asked for help in reaching him regarding attendance rules. Carl Jeanty has not replied to emails and phone calls and is no longer a member of the AHLAC, according to the Handbook. We are considering in-person meetings later in the year. Regarding outreach, meetings with the Liaison will continue.

Discussions around having a library staff person share about activities for youth, Chris Swan suggested having library staff present at LAC meetings to talk about different aspects of the Library. Chair shared that we started with speakers from the County and Department of Environmental Protection early on 2022 and should continue. Regional Manger explained how to make suggestions for programs at AHLIB.

Health Check / Break

AHLIB Branch Report: Adrienne Miles Holderbaum, Regional Director, reported on Personnel updates, including the promotion of a full-time L.A. 1 from Aspen Hill to Twinbrook library and the creation of a L.A. 2 position to supervise pages, as well as the need for a Branch supervisor. The role of the L.A. 1 is working on the circulation desk and L.A. 2 positions is supervising pages and working on the public service desk. Ongoing interviews for the Branch Supervisor position continue. Her report also included the number of

members in different departments, including adult services and children's services. Once the L.A.2 position is in place, the AHLIB will be fully staffed. Chain of command is in place in the absence of the Branch Supervisor.

Library Director: The current Library Director, Anita Vassallo will be retiring July 1. The hiring process will be handled by an outside firm. Current staff persons will handle the responsibilities in the absence of a director.

MCLB Liaison Report: Adaobi Ezeadum reported that she will send an email to the Chair once she confirms updates on Social Media with the MCLB Chair. QR codes directing the public to the AHLAC information and library social media handles are currently in use. There is still only one social media handle for MCPL and any bookmarks, posters, flyers should use the Instagram or Facebook MCPL handles. She has also planned to meet with the MCLB Chair to be briefed on the last board meeting and report to Chair and Secretary. Liaison will forward Director reports. LAC annual reports will be requested and Liaison reminded the officers to start preparing their reports. Annual reports were submitted.

AHLAC Landscape Committee Report: Babs Margolies reported that the weekly watering schedule will resume in April. The 4-H Lucky Clovers youth group may help in the garden. The Spring cleanup was originally scheduled for March 10, but was impacted by windy weather and new dates are March 28 and April 5. One member is growing and caring for plants started during the winter workshop and will be ready for planting in the library gardens. They were notified about and plan to attend the Library Volunteer Appreciation Day at the library. The Program Committee held a well-attended social holiday get-together at a local restaurant. Zoom programs were conducted on historical homes of the agricultural reserve and Baywise sustainable landscaping for the Chesapeake Bay. AHLIB was thanked for their support.

Old Business: No old business

New Business: Volunteer Appreciation Day at AHLIB – March 28, 2024, 11am – 1pm (new time and this is a drop-in event) – Discussion on the plans for Volunteer Appreciation Day and reasons for changes.

General Comments: No general comments

Adjournment and Next Meeting update: Meeting ended at 9:08pm. April Meeting was cancelled and new meeting is planned for May 13, 2024.