

DAMASCUS BRANCH  
LAC AGENDA  
SEPTEMBER 14, 2021

1. Call to order
  - Approval of minutes from March 2021 monthly meeting
2. Reports
  - Financial Report (branches with local book sale funds)
  - Membership Report
  - Agency Manager's Report
    1. Collection
    2. Facility
    3. Programming
    4. Services
  - Library Board Liaison Report
3. Unfinished Business
  - Gail Davidson memorial gift – on hold due to pandemic
  - Follow up on advocacy from Joint Meetings in November and February  
Below is the link to the recording of the 2020 Joint Meeting on Nov 18, 2020  
Meeting Recording:  
[https://marylandlibraries.zoom.us/rec/share/ZULYwN5JfVqDRvhRonDAG2MkA1BZ8jnZ0NjyEwDEhcWYbBiRX0KIPDPKvncS8zNx.Npb\\_X-CRKSLOKUm4](https://marylandlibraries.zoom.us/rec/share/ZULYwN5JfVqDRvhRonDAG2MkA1BZ8jnZ0NjyEwDEhcWYbBiRX0KIPDPKvncS8zNx.Npb_X-CRKSLOKUm4)  
**Advocacy Toolkit** from the Joint Meeting in February:  
<https://files.constantcontact.com/723ae769001/eaba975b-b92e-4bab-b585-163df4bc3c44.pdf>
4. New Business
  - Discussion with agency manager on the following topics:
    1. Collection needs
    2. Facility issues
    3. Questions/input about programming
    4. New needs in community for services
    5. Continuing COVID plans and meeting on Zoom
    6. Review of proposed LAC schedule for the 2021-2022 year



Our proposed schedule for the 2021-2022 year:

*All meetings are held on the second Tuesday of the month, on Zoom or in the large meeting room of the Damascus Library from 7:00-8:00 pm, unless otherwise announced.*

September 14; October 12; November 9 or 10 (Joint Meeting?); December 7; January 11 or 12 (2<sup>nd</sup> Joint Meeting?); February 8 [optional pre-meeting dinner]; March 8; April 12; May 10 [no formal meeting – optional tour of another library]; June 7.

**NOTE:** We usually attend County Executive's Upcounty Forums, dates TBA. (Forums were previously in January)