

DAMASCUS BRANCH  
LAC AGENDA  
APRIL 11, 2023

1. Call to order
  - Approval of minutes from previous monthly meeting March 14<sup>th</sup>, 2023
2. Reports
  - Membership Report
  - Agency Manager's Report
    1. Collection
    2. Facility
    3. Programming
    4. Services
  - Library Board Liaison Report
3. Unfinished Business
  - Gail Davidson memorial gift – review suggestions for bench options.
  - Library Board Liaison – follow up on review of Circulation and Policies sections on the Library Policies webpage.
  - Damascus Refresh – additional input on design ideas.
  - Celebrate Damascus Parade – additional details for participants.
  - Book Sale – update.
4. New Business
  - Discussion with agency manager on the following topics:
    1. Collection needs
    2. Facility issues
    3. Questions/input about programming
    4. New needs in community for services
    5. New business



**Our schedule for the 2022-2023 year:**

*All meetings are held on the second Tuesday of the month on Zoom from 7:00-8:00 pm, unless otherwise announced.*

September 13; October 11; November 8 and/or Joint Meeting; December 13; January 10 or 11 (2<sup>nd</sup> Joint Meeting?); February 21 with optional pre-meeting dinner; March 14; April 11; May 9 [no formal meeting – optional tour of another library]; June 13. No meetings scheduled in July and August.

**NOTE:** We usually attend County Executive's Upcounty Forums, dates TBA. (Forums were previously in January)

Please contact Ann Stillman at [Ann.Stillman@montgomerycountymd.gov](mailto:Ann.Stillman@montgomerycountymd.gov) for the Zoom link to each meeting.