

Damascus Library Advisory Committee  
Email Meeting of October, 2017

Call to order

- Approval of minutes from September meeting. The minutes were sent as revised to committee members by email.

Reports

- Financial Report (branches with local book sale funds) - Renée reported that Damascus FOL receives donated books, which it sells in the lobby of the library. The funds are used for the enhancement of Damascus library programs and activities.
- Membership Report - We will welcome Diane Cockrell at the November joint meeting
- Agency Manager's Report - The Energy Exploration event had 44 attendees. The children's librarians will have a Halloween storytime on Oct. 31st and children are invited to attend in costume. They will parade through the library and the Senior Center, so if any of you need a dose of extreme cuteness please stop by at 10:30.
- Library Board Liaison Report - Attached are minutes of the September Board meeting

Unfinished Business

- Library Board Liaison - Our liaison is Mr. Nabil Makar. His email is nabilmakart@yahoo.com
- New member outreach -
- Community Events – Jan reported that Sue Ketcham will be able to supply the hobo lunch at Train Day, November 4. FOL will give away train whistles, bandannas, and, if needed, yellow bracelets that the staff gave at Damascus Community Fair. The button maker funded by our FOL chapter was used during the fair to great success. Winter break activities will also include the button maker. A preschool teacher has removed the milk-jug igloo. A sit-stand desk for the branch has been approved, to be funded by MCPL. The holiday party for staff and volunteers is planned for December 13 from 11:00 am until 1:00 pm. Harvest Festival is scheduled for October 21, sponsored by Everything Damascus.

New Business

- Discussion with agency manager on the following topics:
  1. Collection needs
  2. Facility issues
  3. Questions/input about programming:
  4. New needs in community for services:
  5. Community happenings that could have library impact
  6. Strategic Plan FY2017 – 2020

Our proposed schedule for the 2017-18 year:

**The Library Board, Library Advisory Committees, and Friends of the Library, Montgomery County and its chapters will hold a joint meeting on Wednesday, November 15, beginning at 6:00 with an informal reception, followed by the meeting at 7:00 at Kensington Park Library at 4201 Knowles Avenue in Kensington.**

*All meetings are held on the second Tuesday of the month, in the large meeting room of the Damascus Library from 7:00-8:00 pm, unless otherwise announced.*

October 10 (this meeting will be an email meeting, please email questions, concerns, comments to the entire committee); November - (Joint Meeting?) or 14; December 12; January 9 or 10 (2<sup>nd</sup> Joint Meeting?) and attend Upcounty Forum, dates TBA; February 13 [optional pre-meeting dinner]; March 13; April 10; May 8 [no formal meeting – optional tour of another library]; June 12.