

DAVIS LIBRARY ADVISORY COMMITTEE (DVLAC) MEETING Minutes

December 17, 2019

Linda Pottern, DVLAC Co-Chair called the meeting to order at 7:10 P.M.

Attendees: Jonina Duker, Connie Locraft, Linda Hubbard, Steve Warrick, Davis Library Manager, and Dan Melnick, MCPL Board Liaison.

Davis Library Manager's Report (by Steven Warrick):

1. Circulation: Material circulation at Davis is still very good; Foot traffic has been very steady with good numbers with over 33,000 visitors during November. There has been an increase in percentage of self-checkouts – it is now 60 percent. New ideas to further increase self-check out usage are being considered.
2. Staffing: The vacant p/t Library Associate position is still in process. The vacant p/t Librarian 1 (Teen) is still in process.
3. Programming: Davis Library and the North Bethesda village have been working on programs together and have had two sessions of Scrabble – we have had between 6 and 8 people for each session. We will be hosting a production of the Christmas Carol on December 21. Science Saturdays will continue throughout the spring of 2020. We are also working on bringing computer classes or tech sessions back to the library. A celebration of Chinese New Year at Davis will occur in February.
4. Facility Issues: As with the last report, we are still awaiting the final decision on installing a changing table in the men's restroom on the main level of the library. The women's restroom on the main level is currently the only restroom with a changing table. The ADA issue - broken door of women's lower level bathroom has been repaired. Also, the toilet seat in the women's restroom on the main level has been replaced again and this time with a different seating situation that will work better.

MCPL Board Liaison Report (by Dan Melnick):

Dan Melnick talked about the priorities facing the LAC:

1. He asked members to suggest important issues that the LAC identifies for its work and for the MCPL and encouraged members to read the latest report

from Director Anita Vassallo that the Co-Chair recently emailed to you.

2. He stressed the importance of participating in the joint LAC, FOL and Board meeting at the Rockville Library 1st floor conference room on January 8th at 6:30 PM. This will be a very important meeting. It will consider the joint statement on the Library's budget request. The County has identified early learning (i.e. very early reading initiative) for MCPL to play a major role in. Needed support for an additional Librarian focused on promoting these efforts with outreach to underserved communities. The statement also supports funding for extended hours and uniform opening and closing times and Saturday and Sunday service – MCPL is seeking support for this. LAC members are encouraged to participate and to take part in advocating for MCPL. He also discussed the Board's plan to consider revisions of the LAC handbook.
3. He encouraged the DVLAC to seek community involvement through advocacy and activities to reach a larger group of Library users.
4. There followed a discussion of issues the LAC faces and brainstorming on the way to broaden its activities including more outreach to the Walter Johnson High School community in the Davis Library. The branch manager indicated that he will reach out to Walter Johnson.

As stated above, DVLAC members are encouraged to attend the January 8th Joint meeting at the Rockville Library. Please inform the Co-Chair if you plan to attend.

The next planned DVLAC meeting is set for Tuesday, January 21 but it may be rescheduled for a February date. Members will be notified of the changed date.

The meeting was adjourned at 8:10 P.M.

Respectfully submitted,

Linda Pottern, Davis Library Advisory Committee, Co-Chair

12/26/19