

Gaithersburg
LAC Minutes
February 13, 2018

1. Call to order
 - a. Established that we have a quorum
 - b. Approval of minutes from last meeting

2. Reports
 - a. Financial Report – Discussed FoL Booksale upcoming

 - b. Membership Report – had discussion of youth volunteers and possibility of using same as youth rep on LAC.

 - c. Agency Manager’s Report
 - (1) Collection
 - (2) Facility
 - (3) Programming
 - (4) Services

Discussed children’s time, book clubs, language clubs, Library Lovers month

 - d. Library Board Liaison Report – interim director, new manager, facility refreshes, Leggett talks

3. Unfinished Business:
 - a. Youth member

 - b. Establish D.J.’s Contact info

4. New Business: Discussion with agency manager on the following topics:
 - a. Collection needs:

 - b. Facility issues: DVD dispensers offline, sliding door in the lobby has been replaced, self-charge machines need replacement

 - c. Questions/input about programming

 - d. New needs in community for services:

 - e. Community happenings that could have library impact:

 - f. Homeless people in library and need to better advertise events discussed