1. Call to order
   - Welcome
     i. Visitor/potential new member: Adeline Louie
   - Approval of minutes from last meeting (10/18; reviewed by email before)

2. Reports
   - Membership Report
   - Agency Manager’s Report
     Collection / Facility / Programming / Services
   - Library Board Liaison Report

3. Unfinished Business (this dovetails with New Business)
   - Discussion of items emailed 1/5/19 to LAC members for consideration:
     Communication protocols for how our LAC will communicate to
     a. the Library Board – review the rules; discuss our options/preferences
     b. county officials – ditto
     c. the Board may be updating recommendations/parameters for this; there is a delicate balance in finding policy that both meets the needs of cooperative vs. managing overly-demanding LACs

     Brainstorming for ways to get input from and share news with our community members
     a. Suggestion Box – Input is minimal (3-5 max/month); suggest options
     b. Reaching Smaller/Less Participative Demographics
     c. Formal polling is out.
     d. Would staff like us to collect answers to particular questions? Format brainstorming...
        • Offer a question of the month desk-topper/mini-poster near book return or checkout. With easy Yes/No or Multiple-Choice indicator.
          1. can’t be set aside; must have staff eyes on or it’ll get trashed
        • Ask the library floor volunteers (esp. SSL-aged teens) specific questions to get input on serving that demographic better


• What else?

Outreach events

a. Protocol if one of us joins an FOL outreach event
b. Public hearings: volunteering, likely events, orange t-shirts, etc.

4. New Business
   • Does anyone wish to have a more active presence at public forums – esp. legislative/budget type meetings? If yes, how/when/where?
   • Discussion with agency manager (if not already covered above)
     1. Collection needs
     2. Facility issues
     3. Questions/input about programming
     4. New needs in community for services
     5. Community happenings that could have library impact