

Little Falls Library Advisory Committee
Minutes of the Meeting- October 1, 2019

In Attendance:

Michael Wallace: Montgomery County Board Liaison
Leslie Jarvis (substituting for Branch Manager Carolyn Bogardus)
Kathy Davies *
Tom Legro *
Hannah P. November
Robert November *
Kathryn Scott
David Shumaker*
Molly Longstreth
Omar Spira

Committee members absent: Diane Mesirow

- 1) Introductions: Mr. Wallace introduced himself and welcomed all the new and pending members of the committee. He presented an overview of the roles and responsibilities of the committee and its association with the Little Falls Branch Manager and the Montgomery County Public Libraries Board (MCLB).
- 2) A quorum of voting members was in attendance.
- 3) The positions and responsibilities of Chair and Secretary of the committee were presented and discussed. Members were nominated and approved by vote of the committee.

Action: David Shumaker approved as Chair and Tom Legro approved as Secretary.

Action: The committee approved the minutes of the meeting of March 21, 2019.

- 4) Chair's Report. The Chair thanked Mr. Wallace for his leadership in renewing the committee. The chair also noted that there are two applications to join the committee in process, so we can look forward to more members soon.

Action: Mr. Wallace will look into the status of Ms. Scott's application, which is unclear.

- 5) Branch Manager's Report was presented by Leslie Jarvis.
The report focused principally on the current and near future vacancies at Little Falls. In addition to the three vacancies that had not been filled since the last meeting in March, there are two additional vacancies at the end of October. Staffing of information desks has become a challenge and the current staffing falls short of assisting customers and completing tasks off desk. The committee

expressed their concerns on this matter and inquired with Mr. Wallace as to the steps being taken to fill these vacancies as soon as possible.

Action: The committee approved the Chair to draft a letter to the Board outlining these concerns.

- 6) MCLB Liaison Report was presented by Mr. Wallace: The report centered on the hiring of a new director of the Montgomery County Public Libraries: Anita Vassallo. A joint meeting of the FOLMC and the Library Board will discuss the State of the Library with the new Director on November 6th at 6 p.m. at the Gaithersberg Library. In addition, Mr. Wallace announced the meeting on October 7th to seek input from residents about Fiscal Year 2021 Operating Budget priorities. The meeting will be held at the Wheaton Library. Mr. Wallace will e-mail copies of his report and the Directors Report of the September 11, 2019 meeting of the MCPL.
- 7) New Business: The Chair noted that there are a number of issues the committee may wish to discuss in the coming months and suggested that the next meeting start with listing issues and work on prioritizing what we want to tackle.
- 8) Community Members' Comments: Community members expressed appreciation for the opportunity to attend.
- 9) The next meeting of the committee was set for Tuesday December 3, 2019 at 7 p.m.

* Voting Member