

Maggie Nightingale
LAC MINUTES
May 6, 2019

Present: Liz Bowen, Tom Nightingale, Jackie Matrigali, Ralph Hitchens, Andrea Murphy, Brandon Rippeon, Barb Ebert, Tracy Slotta

1. Call to order-meeting was called to order by Andrea and minutes from March 27, 2019 meeting were approved.
2. Reports
 - Financial Report-Tom
 - Membership Report-Andrea passed around a copy of our roster that is on file with the Montgomery County LAC for updates. Andy and Tracy were not listed. Tracy completed form for Brandon to turn in, will get Andy to also.
 - Library Manager's Report
 1. Facility-
 - a. Front doors repaired, work better for ACA compliance and no longer trap people in the vestibule area.

Rear door has rusted shut, so it was replaced altogether. Two doors still need to be replaced.
 2. Programming
 - a. Staff reception and art show Wednesday 5/15 7-8 o'clock. Long time volunteer Pam is getting a special award. Art to be displayed until end of May.
 - b. Liz has \$300 for volunteer reception. There will be another one in the summer.
Children's programs are held every other week and are popular
 3. Services-
 - a. There will be a new self checkout.
 - Library Board Liaison Report-
 1. Interviews going on for new library head. Survey ongoing about library hours, may be adjusted. Brandon met with Ari and 2 others to discuss budget. He had to let them know what we're doing. Things to do for community are things like early childhood literacy, resume writing and other things.

We need to let people know all things libraries do

3. New Business

- Staff: Mai Trang is new staff member and Patricia who was here while another library being refreshed. Aide between here and Potomac.
- Collection assessment is taking place. Liz will let us know the results.
- Liz wants a picture of Maggie Nightingale in library because it's named after her and will help people understand her importance.
- Liz has bins for sorting books for Poolesville Day.

4. Meeting was adjourned. Tentative date for next meeting August 5