

MONTGOMERY COUNTY PUBLIC LIBRARIES
Olney Library Advisory Committee Meeting - September 26,2018

Attending: Nina Uzick (Co-Chair), Maria Caswell (Co-chair), Mary Allman, Max Handelsman, Walter Lee, Madeline Lyon, Jensen Chiu, Alessandro Russo (Olney Acting Senior Services Manager/Assistant Manager)

Absent: Elfrida O’Rielly, Audrey Partington (Secretary)

Call to Order and Approval of Minutes: The meeting was called to order at 7:30 p.m. The Minutes from May 16, 2018 were approved.

1. Acting Manager’s Report: Presented by Alessandro Russo for Carolyn Bogardus who became the Acting Manager of the Little Falls Branch effective September 16, 2018.

* **Facility:** Still waiting for lockers in Teen Area to be moved to Silver Spring Branch. Need rolling library carts assembled. Future Wish List Item – Sink for Water Bottle Refills.

* **Personnel:**

Alessandro Russo, Senior Librarian will oversee day-to-day operations.

Jan Baird Adams, is the new Acting Olney Manager, coming from Germantown.

Marilyn Smith, head of adult services, is still on loan to Silver Spring until they fill more positions.

Angelisa Hawes is new Acting Facilities Director, taking Rita Gale’s place.

Steve Warwick from Nightingale to Acting Manager at Davis.

- Olney’s great staff is challenged by position shortages: (2) Full Time positions and (1) Part Time Circulation Desk.
- Seeing Customer Lines at Check Out – 3 new self-scanners ordered.
- Weeding out library books after 8 month shelf-life as new arrivals delivered quicker to branches.

* **Programming:** Children’s Summer Reading:

** TOTAL Registration: Olney ranks # 4 with 788
(#1-Germantown 1642 #2-Gaithersburg @ 1350 #3 Silver Spring @1007)

** TOTAL Completion: Olney ranks # 5 with 207
(#1-Germantown 508 / #2-Gaithersburg 312 / #3-Damascus 268 / #4-Kensington Park 268)

** 1,000 Books Before Kindergarten: Olney ranks #4 with 258

- Olney competing well with Tier I, larger libraries.
- Staff changes and shortages may affect programming. – New staff training – Keep popular programs like Reading to a Dog, and enhance programming when more staff available. – Need to plan for Holiday Leave requests.

Other Statistics:

- Total Foot Traffic for July + August, 2018 = 32,747
- Total number of Library Programs = 168
- Total attendance at Library Programs = 4,321

2. MCPL Board Liaison Report: Given by Jensen Chiu

- Reminder to send LAC Meeting Dates and Minutes to County.
- Discuss changes at MCPL Leadership Team
 - Comment that Olney Branch has had 4 new Acting Managers in 5 months.
- Joint Meetings of MCPL Board + LACs + FOL possible dates.
 - November 7, 2018 and January 9, 2019 @ Rockville Library.
- Jensen now Chair of MCPL Board with Kimberly Durcho as Vice Chair, focusing on advocacy.
- Library refresh may extend to 10-15 years instead of current 7 years.

3. New Business:

- All new LAC members’ information will be sent to LaKrista Prather.
- Columbus Day, October 8 = Olney Community Night at Good Counsel HS – Nina, Walter, Joyce will attend Olney Library Table with handouts of Monthly Schedule of Events, etc.
- Reminder Community Events in 2019 = 1) Olney Days in April, 2) Olney Night Out in August
- Early Maryland Voting: October 25 through November 1 -10 a.m. to 8 p.m.

Adjournment: 8:45 p.m. with next LAC scheduled for Wednesday, October 17, 2018 at 7:30 p.m.
Minutes recorded by Mary Allman for Audrey Partington, Secretary