

**MONTGOMERY COUNTY PUBLIC LIBRARIES**  
Olney Library Advisory Committee Meeting

October 17, 2018

**Attending:** Nina Uzick (Co-Chair), Maria Caswell (Co-Chair), Audrey Partington (Secretary), Mary Allman, Max Handelsman, Walter Lee, Madeline Lyon, Elfrida O'Reilly-Campbell

**Absent:** Jensen Chiu (MC Library Board Liaison), Alessandro Russo (Olney Acting Senior Services Manager/Assistant Manager)

**Call to Order and Approval of Minutes:** The meeting was called to order at 7:30 p.m. The September minutes were approved pending several changes that Mary will make and email to members for review and approval.

**1. Acting Manager's Report:** Alessandro Russo provided the following written report to be read in his absence.

- **Facility:** Elizabeth Lange has been contacted about removing the lockers in the teen space. A work order has been placed. Pick-up time to be determined. Anita Vassallo has approved the clearing up of overgrown grass and weeds that are blocking the line of sight from the parking lot to the exterior book drop. Several customers have complained that they cannot see people sitting on the benches from the parking lot.
- **Personnel:** Marilyn Smith, head of adult services, has transferred to the White Oak branch, effective Oct. 21. The Librarian II—Adult position is vacant but has been posted on the Volunteer Transfer Order on Oct. 4.
- **Programming:** The Teen Writers Group has resumed meeting, on the second and fourth Wednesday of each month. A program titled "Escape Junk News," sponsored by the NewseumED, was held on Oct. 6. Other October programs include iPad Basics for Seniors (began on Oct. 13); Socrates Café (beginning on Oct. 18); Destination College: Understanding Financial Aid (Oct. 20); Pumpkin Art (Oct. 22); Finding Lasting Happiness through Meditation (Oct. 24); and Genealogy Resources of the LDS Family History Center (Oct. 27)
- **September Statistics:** Foot traffic was 13,838 (not including use of the Book Drop); 68 library programs were held, attended by 1,372 people

**2. MCPL Board Liaison Report:** Jensen Chiu sent the following report to be read in his absence. The Joint FOL/LAC meeting will be held on Wednesday, Nov. 7 at 6 p.m. at Rockville Library. Following the conclusion of the pilot program to waive late fees for Children's materials, the fees have been permanently waived.

**3. Unfinished Business:** The LAC discussed a number of issues of immediate concern. These include neglected landscaping that impacts visibility, need for more prominent No Smoking signs due to continued smoking close to the library (as evidenced by numerous cigarette butts), need for winter preparations to be made to ensure safety in slippery conditions, need to clarify procedures for room reservations. Nina Uzick will draft an email outlining these issues, to be sent to Alessandro and Jensen. It was also noted that attendance was down at the Community Night event held at Good Counsel on Oct. 8.

**4. New Business:** There will be an opportunity to meet the local candidates at a Meet and Greet at the Brookeville Beer Farm on Oct. 22, from 6-8 p.m. The LAC discussed some possible initiatives such as providing library cards to new parents at the hospital following the birth of their children, continuing the program to provide library outreach to shut-ins. The LAC also discussed focusing on outreach in 2019 to address the challenge of notifying the community about adult programs. Max reminded the group about the availability of Kanopy.com. It was suggested that the LAC might sponsor a program to educate the public on the availability of a variety of online library resources.

**Adjournment:** The meeting adjourned at 8:45 p.m. The November meeting has been canceled in view of the LAC's plans to attend the joint FOL/LAC meeting, to be held at Rockville Library on Wednesday, Nov. 7 at 6 p.m. The next LAC meeting is scheduled for Wednesday, Dec. 19.

*Minutes recorded by Audrey Partington*