

Quince Orchard Library
Library Advisory Committee Minutes
September 19, 2019 Meeting

Meeting called to order at 7:15 pm

Present

Jim Stewart - QO Library Manager
Tony Negro - LAC Board Advisor
Linda Raden - QO LAC Chair
Ken Friedman - QO LAC Member
Pamela Irons-Forth - QO LAC Member
Jane Lin - QO LAC Member
Kathryn Torg - QO Member

There were no minutes available from the last meeting to approve. Mr Stewart asked that we be better about having them done. Kathryn Torg agreed to the secretary for the rest of her three year term and will have the minutes to Mr. Stewart and the Board in a more timely manner.

REPORTS

Collections & Facilities:

- Mr Stewart has been on vacation so there is not a great deal of recent information available regarding the collection at this meeting. And, as the facility recently underwent a refurbishment the Facility is in good shape.

Collection:

NEW - A transfer process has been initiated by MCPL to better balance the branch collections in terms of where the need is for particular titles. On the even-numbered months staff will weed their collections using CollectionHQ. On the odd-numbered months staff will use CollectionHQ to "shop" other branch collections for books they have a demand for and request those titles from branches where the demand is less for particular titles.

Financial:

It has been requested that branches with local book sale funds provide a financial report. However, while QO has a book sale this is moot for the QO LAC as in this branch this endeavor is handled by the QO Friends of the Library Group, not the LAC. The QO LAC does not have a budget.

Programming:

- The Special Stay and Play Group will be continued thru October even though it has had low attendance for the past year. A request was made to QO LAC members to share info about this program with the community where possible.

- Teen Book Club (new) will begin for ages up to 17. It will be led by Stephanie Weiss of the QO children's staff.

Library Board Liaison Report:

- Ms Negro reports that William Yawando - Montgomery County Councilman at Large will be visiting local libraries for town hall meetings. His next scheduled meeting is Sept 23rd at the Chevy Chase library.

Other Highlights:

County Board Meeting has a monthly update on personnel for the branches. QO will be receiving a new librarian

Wheaton Library Branch has reopened in conjunction with the Recreation Center and a new Bookstore.

November is Native American Heritage Month.

December will be National Library Card Sign-Up Month. The target group will be 20 - 40 year olds. They will be going to non-traditional places, such as gyms and bars to get more library cards out there.

Lynda.com - An educational and training resource with downloadable videos available has been purchased by Linked In. Because of privacy issues all MC public libraries must discontinue use. Gale.com and Alexander.com will still be available online to MCL users.

October 14th there will be Public Library Training "Turn the Curve" whose goal is to increase circulation, increase active users, and provide more activities for adult learning opportunities. Internally it will focus on services for workplace development and administrative organization.

There will be a Joint Meeting of Library staffs and volunteers on Nov 6th.

5 Awards are given to branches including an Achievement award for the LAC. Applications are due by October and Ms. Negro feels that QO should apply. After looking at the LAC handbook it seems that it falls to her as our advisor to put forth the applications. Two items were considered: the Suggestion Box and the Brain/Game activity. We will not hold a meeting in November, to promote attendance at this meeting.

Revised LAC handbook 2019 - Substantial changes have been made and reviewed by the 12 Library Board members. Each board member is assigned two branches to mentor. In the next few months they will be reviewing assignments as there are 6 new members on the board. So QO may receive a new representative. Our consensus is we would like to continue working with Ms. Negro. During this discussion Mr. Stewart indicated that the LAC works with the branch manager to provide services.

The Annual LAC report has been revised and expanded for this year. Information on successful projects from all branches will be input into data base and shared with other LACs. It may also be put in an electronic newsletter to other LACs

Unfinished Business:

LAC display (Suggestion Box) has been successful. To date 2-3 forms have been completed by those interested in becoming a member of the QO LAC. One individual has been appointed and begun coming to meetings. Another form was given to Mr Stewart at the meeting for him to contact. When clearing out the box there were several general suggestions/comments for general needs/wants for the collection and the library. These will be turned over to the library staff as they are collected.

Brain Game Activity - Has been successful. Regular attendance since beginning. Typically a dozen or more, primarily playing Mahjonn. The stitching part of the initial idea has not proved as popular. A complaint about inclusiveness by a patron was received by the branch staff and has been addressed. This message will be repeated for a few more meetings. A possible name change might recruit others. Or, a split of the stitching session idea to another day separate from the games.

New Business:

Ms. Negro has indicated the LAC Board has some problems with the data on local LAC branch members term dates data. They have provided what they have to Ms. Raden so that the roster can be updated

with the correct information. It was brought to our attention that the list for QO has individuals who have not come to meeting for years. According to the new revised LAC handbook if you do not come to 50% of the meetings you can be removed from the membership. The QO LAC will attempt to ascertain and notify any members who are not active and remove them from the list.

There being no further business the meeting was adjourned at 8:30pm.

Kathryn Torg
QO LAC Secretary

Next meeting January 21, 2020