

Rockville Library Advisory Committee  
Meeting Minutes

2023 Rockville Library Advisory Committee Meeting Minutes

Meeting Date: 05 December 2023 at 6:00 pm  
 Meeting Format: [Virtual](#)  
 Meeting Location: <https://us06web.zoom.us/j/82058022923>  
 Meeting Recording: **None**  
 LAC Meeting Minutes Archive: [LAC Agendas and Minutes](#)  
 LAC Meeting Calendar: [MCPL Board and LAC Meeting Calendar](#)  
 Next Scheduled Meeting Date: 08 January 2024 at 6:00 pm (recurs on 1<sup>st</sup> Tuesdays, monthly)

**Attendees:**

Office	Members	I V P U	Proxy	*.*
LAC Committee Chair	<a href="#">Lilian Snyder</a>	v		
	<a href="#">Carolyn Goshen</a>	v		
	<a href="#">Shu Zhang</a>			
LAC Committee Secretary	<a href="#">Chuck James</a>	v		
	<a href="#">Sue Unger</a>	v		
	<a href="#">Tahlia Williams</a>	v		
	<a href="#">Heyjung (Charlotte) Ku</a>			
	<a href="#">Tarik Shenkore</a>			

Office	Guests	I V P U	Proxy	*.*
Library Board Liaison	<a href="#">Candice Will</a>	v		
Regional Manager	<a href="#">Adrienne Miles Holderbaum</a>	v		

("I" is in Person, "V" is virtual, "P" is by proxy, "U" is a vacant Office)

**Notes:**

**Roll Call of Attendees** 6:06 pm  
**Quorum:** 6:07 pm

**1) Approval Minutes of preceding meeting:** 6:15 pm  
 Moved: Lillian  
 Second: Chuck  
 For: 5 Against: 0 Abstain: 0  
 Approved minutes to be forwarded to [MCPL Director's Office](#).

**2) Announcements** NONE

**3) Reports**  
**A) Chair** NONE

**B) Board Liaison** Candice Will  
 i) A joint meeting between the Library Board, LACs and FOLMC will be held on January 10, 2024.  
 ii) Training for LAC chairs and secretaries was successfully held on November 15, 2023.  
 iii) The written report is embedded.

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Board Liaison Report  
for Rockville LAC Mee

**C) Regional Manager**

**Adrienne Miles Holderbaum**

- i) Cleaning of toys with alcoholic wipes is being performed by high school volunteers on Tuesday mornings. They clean the toys on the public floor and the hand held manipulatives used in story times. We have 3 student volunteers and 2 adult supports.
- ii) Christine Freeman has transferred to Rockville to succeed Gretchen Benson. Two additional staff members (Amina Johnson and Natalie Motto) will be starting in January; and Interviews are being conducted for a Librarian 1 in the adult services' team.
- iii) Programs for both children and adults are having good attendance.
- iv) A Teen Advisory Board has been formed at Rockville to align with the strategic plan. It will provide input on upstairs renovation. Melissa Hurly is the Teen Librarian.
- v) The written report is embedded.



December RVM LAC  
Report.docx

**4) Old Business**

- A)** Discussion was held on additions to the LAC and a revised member roster has been distributed. The two names added to the eMail distribution list (La Krista Prather, Regina Holyfield-Jewet) are members of the MCPL Director's Office for receipt of the approved meeting minutes.
- B)** Discussion was held on the new space outside the teen area which will have audio\visual and recording equipment. Part of the area will be available for teens at designated times; and staff will be need in that area so that the teens are not left unattended.

**5) New Business**

- A)** Current Chair advised LAC to consider election of a new Chair as she has served in the position for several years and wished to open LAC to new faces. Discussion was held on problems other branches have experienced getting LAC members.
- B)** Discussion was held on progress with development of the Maker Space.
- C)** A request was made for the Branch Supervisor to attend a future meeting. Gretchen and Christine will be asked if they are able to attend in January.

**6) Public Comment**

**NONE**

**7) Next Meeting**

**Virtual** on 08 January 2024 at 6 pm  
<https://us06web.zoom.us/j/82058022923>

**8) Adjournment:**

**6:30** pm by unanimous consent