

Rockville Library Advisory Committee  
Meeting Minutes

2025 Rockville Library Advisory Committee Meeting Minutes

Meeting Date: 21 April 2025 at 6:00 pm  
 Meeting Format: [Virtual](#)  
 Meeting Location: <https://us06web.zoom.us/j/82058022923>  
 LAC Meeting Minutes Archive: [LAC Agendas and Minutes](#)  
 LAC Meeting Calendar: [MCPL Board and LAC Meeting Calendar](#)  
 Next Scheduled Meeting Date: 19 May 2025 at 6:00 pm (regularly recurs on 3<sup>rd</sup> Mondays, monthly)

**Attendees:** 09

| Office                  | Members                | I | V | P | U | Proxy | *.* |
|-------------------------|------------------------|---|---|---|---|-------|-----|
| LAC Committee Chair     | Tahlia Williams        |   | V |   |   |       |     |
|                         | Lilian Snyder          |   | V |   |   |       |     |
|                         | Carolyn Goshen         |   | V |   |   |       |     |
|                         | Shu Zhang              |   |   |   |   |       |     |
| LAC Committee Secretary | Chuck James            |   | V |   |   |       |     |
|                         | Sue Unger              |   |   |   |   |       |     |
|                         | Heyjung (Charlotte) Ku |   | V |   |   |       |     |
|                         | Megan Bucholtz         |   |   |   |   |       |     |
|                         | Rebecca Bachlott       |   |   |   |   |       |     |
|                         | Gerald Heng            |   |   |   |   |       |     |
|                         | Leo Brooks             |   | V |   |   |       |     |
|                         | Leslie Milk            |   |   |   |   |       |     |
|                         | Ashley Sutherland      |   |   |   |   |       |     |
|                         | John Thirolf           |   | V |   |   |       |     |
|                         | Sarah Gentry           |   |   |   |   |       |     |
|                         | Brooks Hanson          |   | V |   |   |       |     |
|                         | Tom Hurst              |   |   |   |   |       |     |
|                         | Yadmila Matos          |   | V |   |   |       |     |

| Office                | Guests                    | I | V | P | U | Proxy | *.* |
|-----------------------|---------------------------|---|---|---|---|-------|-----|
| Library Board Liaison | MariLyn Schiff            |   | V |   |   |       |     |
|                       | Candice Will              |   |   |   |   |       |     |
| Regional Manager      | Adrienne Miles Holderbaum |   | V |   |   |       |     |

("I" is in Person, "V" is virtual, "P" is by proxy, "U" is a vacant Office)

**Roll Call of Attendees:** 6:03 pm [09 of 18]

**Quorum:**

A quorum was erroneously declared upon arrival of 9<sup>th</sup> member. Recalculation revealed that a simple majority of members was not present.

**1) Preliminaries**

**A) Marilyn Schiff succeeded Candice Will as Library Board Liaison.**

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**B) Tahlia Williams advised that she would be relocating for college and unable to continue as President after our May meeting.**

**2) Approval of Minutes of 27 January 2025 meeting: 6:03 pm**

Moved: Tahliah  
Second: Caroline  
For: 9 Against: 0 Abstain: 0

Approved minutes to be forwarded to [MCPL Director's Office](#).

**3) Reports**

**A) President** **None**  
**B) Board Liaison** **6:04 pm [Marilyn Schiff]**

i) Budget - Information was provided on the County Executive's budget which requests more funding for digital and Language materials. Additional features include: elimination of two Program Manager positions, a 20% reduction to adult teen and early literacy funds, a 20 to 25% reduction in office supplies and furniture (mostly affecting staff), and discontinuance of 2 databases (Brainfuse and Gale Business Insights). The Library Board Chair testified before the County Council urging the budget be maintained as proposed.

ii) Hoopla Books – item checkout limit reduced from 10 per month to 5 per month per user. Hoopla access was noted as expensive but well used by library patrons.

iii) Written report is embedded.

|   |  |
|---|--|
| Board Liaison Report                            |  |
| National Library Week – Celebration Days        |  National Library Week.pdf          |
| FY26 Operating Budget Memo from Director Graham |  FY26 Operating Budget Memo from Di |

**C) Regional Manager** **6:09 pm [Adrienne Miles Holderbaum]**

i) Written report is embedded.

|                                 |  |
|---------------------------------|--|
| Rockville Branch Manager Report |  Rockville LAC Branch Manager Report.042: |
|---------------------------------|--|

**4) Old Business**

**None**

**5) New Business**

**6:14 pm**

**A) Introduction of new members** - New LAC members in attendance introduced themselves and suggestions were provided on ways to gather community input, bring information to Branch and Regional Management, suggest programs and offering, and become better informed about outreach.

\* Discussion was held on Library career & workforce development programs for those in transition. The Library has several offering including digital literacy, language conversation and job search. Most classes can be found on the website.

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**B) Hoopla and Libby**

- i) Discussion was held on the similarities and differences between Hoopla and Libby.
  - ◆ There are some matching titles
  - ◆ The Library selects Libby titles, while Hoopla offerings come in a package.
  - ◆ Libby access is a fixed cost, Hoopla access is approximately \$3 per item checked out.
  - ◆ Holds are available on Libby, Hoopla offerings are always available.
  - ◆ Libby ebooks can be opened on Kindle, Hoopla offerings are not.
  - ◆ Data on the two will be reviewed for more specific comparisons.

**C) Elections** – It was agreed that elections would be discussed at the next meeting

**6) Public Comment** **NONE**

**7) Next Meeting** **Virtual** on 19 May at 6 pm

**8) Adjournment:** **6:41 pm**

    Moved:      Lilian  
    Second:      Chuck  
    For: 9      Against: 0      Abstain: 0