TWINBROOK LIBRARY ADVISORY COMMITTEE

MINUTES
Monday, July 8, 2019
6:30 p.m.

LAC MEMBERS PRESENT

Andrea Hall (Chair), Ron Morreale (Secretary),

BOARD/MCPL REPRESENTATIVES PRESENT

Eric Carzon, Twinbrook Library Services Manager, Bill Duval, Library Board Liaison

MEMBERS OF THE PUBLIC PRESENT

George Carlisle

I.   **CALL TO ORDER (**called to order by Chair Hall at 6:35 p.m.)
   A. Announcements
       1. No new announcements
   B. Approval of Minutes
       1. Approval of May minutes
   C. Public Comments
       1. None

II.   **REPORT FROM THE LAC COMMITTEE**
   A. Chair Hall attended councilmember Will Jawando's public meeting at the Silver Spring LAC. Themes for his visit to the Twinbrook Library were discussed.

III.   **REPORT FROM THE AGENCY MANAGER**

The focus topic was computer funding. The Manager's Report is attached. The following are notes from his discussion.

   A. "Computer" Funding: Three major sources –
      a. 21st Century Technology Capital Budget (for new and replacement initial technology costs. This is where new self-checkout stations are funded, for example). Budget varies by year.
      b. MCPL Operating Budget (County funds, part of which is State Aid) – This is where key licenses, leases, and expected operations costs for technology are funded, and MCPL staff members.

       i.   This is where our Integrated Library System, Internet Session/Print Management Systems, Events Calendar/Digital Signage systems are funded (the pieces of information technology most visible to customers).

c. County Depart of Technology Services operating budget, capital budget, and select non-departmental accounts. This is where basic infrastructure is funded including:

    i.   Wi-Fi inside the libraries.
    ii.   All network equipment in and between libraries and the outside world.
    iii.   Web page hosting, security, etc.
    iv.   Wiring, phones, other telecommunications.
    v.   All staff and most public computers (some of the laptops we lend to the public are funded from the 21st Century Technology Capital Budget).
    vi.   Other business systems used by County departments, including MCPL (e.g., payroll, finance, budgeting, personnel evaluation, recruiting, etc.).
    vii. All the staff and contractors that build and maintain this infrastructure.

IV.   **ADJOURNMENT**